



Nowgong College (Autonomous)

Examination Form Fill-Up Notice

FYUGP Second Semester End-Term Examinations 2024

This is for information of all concerned that the Form fill-up process of FYUGP 2nd Semester End-Term Examinations 2024 (Regular Batch-2023) (B.A., B.Sc., B.Com., B.Voc.) will be done through SAMARTH online portal. After filling up the Online Examination Form, the students shall have to take printout of the submitted Form as well as Payment Transaction Slip and submit both to the college office along with the photocopy of Grade-sheet/Result-sheet/Admit-Card of FYUGP 1st Semester Examination (passed/appeared).

The students are requested to go through the User Manual before filling up their online examination forms. The details of schedule, portal, fee structure etc. are given below.

Schedule

1. Online Form Fill up: **04/06/2024 to 08/06/2024**
2. Last date of submission of hardcopy to College Office: **10/06/2024**

Portal for Form Fill Up

<https://nowgongcollege.samarth.edu.in/index.php/site/login>

Fee Structure:

1. FYUGP-B.A.: Rs. 1250/- (Students having Geography as one of the subjects need to pay an additional fee of Rs. 200/-)
2. FYUGP-B.Sc.: Rs. 1450/-
4. FYUGP-B.Com: Rs. 1250/-
5. FYUGP-B.Voc. (BMLT): Rs. 1450/-

Mode of Payment of Examination Fee

The stipulated examination fee is to be deposited/paid by the students in online-mode through any of the ways mentioned below.

a. Payment through QR Code Scan.



b. Online Account Transfer:

Name of the Bank: Punjab National Bank
Account No.: 7257010035574
Account Name: Admission and Examination Fund
IFSC: PUNB0RRBAGB

Documents to be Submitted to College Office

1. Hardcopy of Examination Form
2. Hardcopy of Payment Transaction Slip (online payment proof)
3. Grade-sheet/Result-sheet/Admit-Card of FYUGP 1st Semester Examination (passed/appeared)

This is issued with the approval of the Principal, Chief Controller of Examinations, dated 3rd June 2024.

(Dr. Afzalur Rahman)
Dy. Controller of Examinations
Nowgong College (Autonomous)

(Dr. R.S.K. Singh)
Controller of Examinations
Nowgong College (Autonomous)



Nowgong College (Autonomous)

Examination Form Fill-Up User Manual

FYUGP Second Semester End-Term Examinations 2024

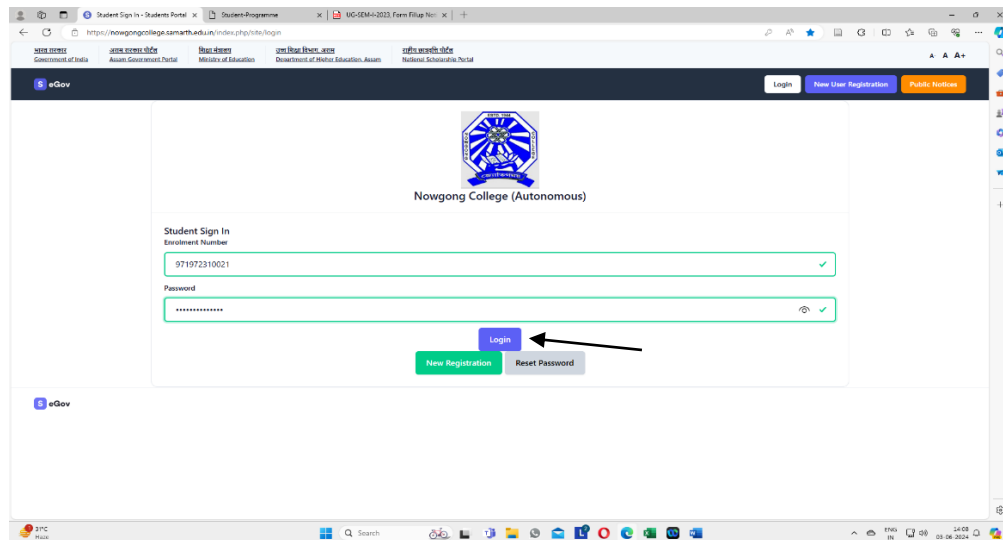
The Examination Form filling process is divided into two Activities. Students must complete Activity-1 (Course Selection) and then Activity-2 (Examination Form Submission) to complete the process.

Activity-1: Course Selection: In this activity, Students need to select the papers/courses opted for the Second semester.

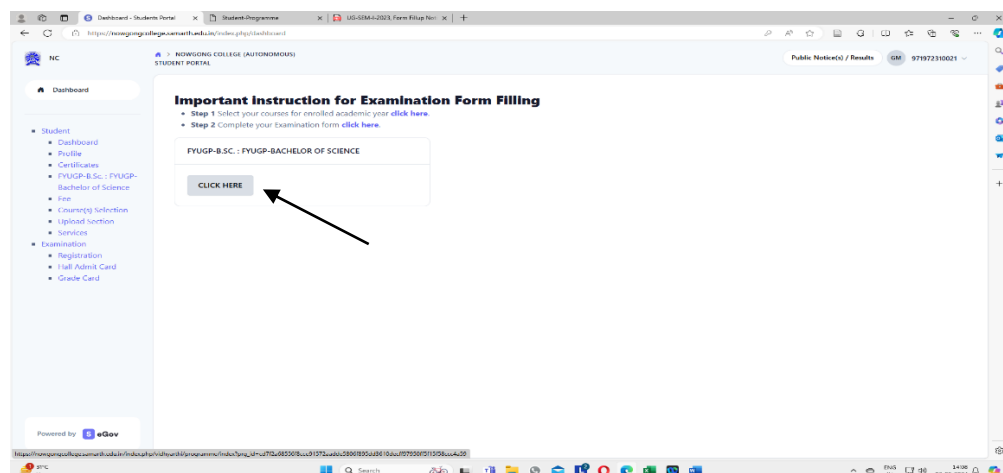
Activity-2: Examination Form Submission: In this activity, Students need to submit the Examination Form.

Steps to Complete Activity-1: COURSE SELECTION

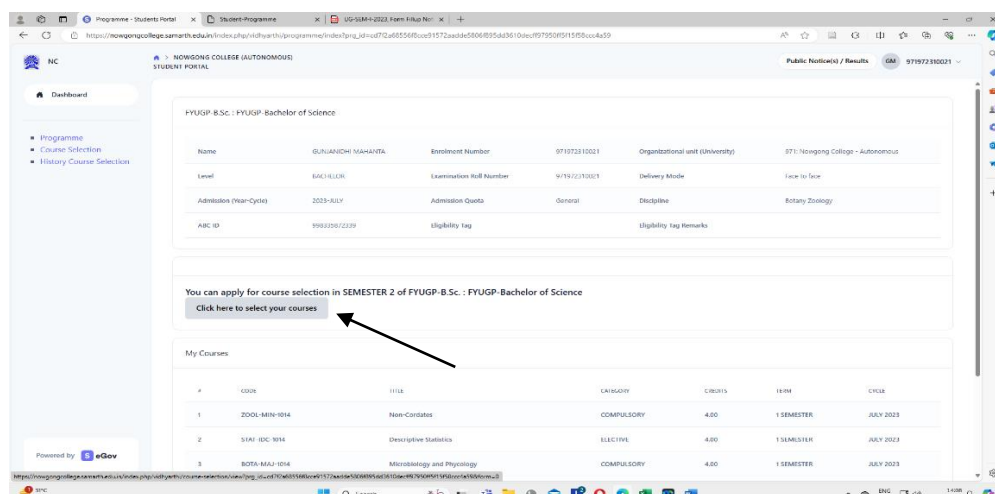
Step 1: Open the student portal through <https://nowgongcollege.samarth.edu.in/index.php/site/login>. The homepage will appear as below. Students can mention their Enrolment number and Password and then click on the **LOGIN** button.



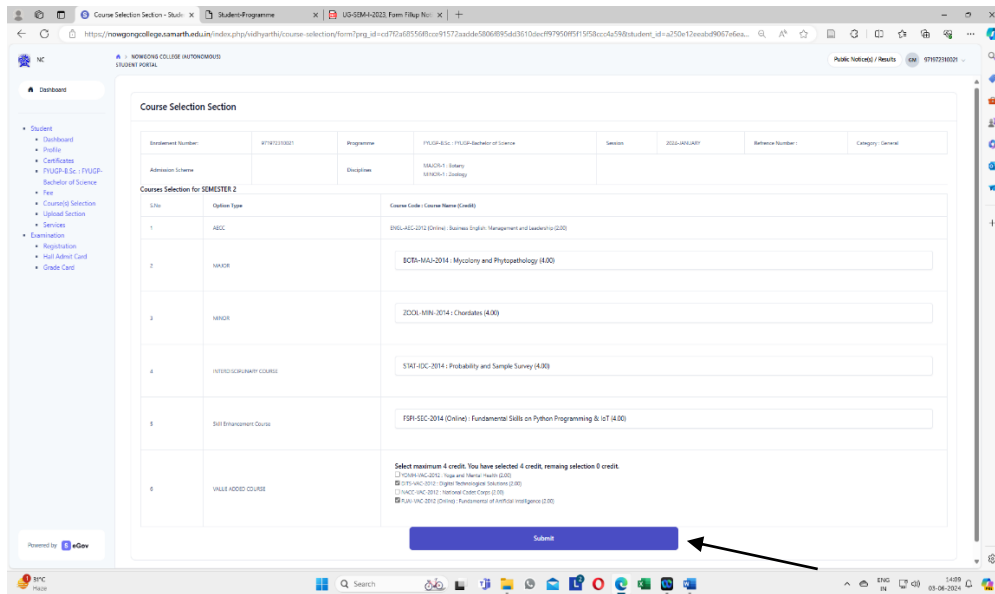
Step 2: Student Dashboard: Once the student successfully logs in to the student portal, the dashboard will be shown, following which, the student can see the respective programme which has been allocated to him/her. The students need to click on **CLICK HERE** button.



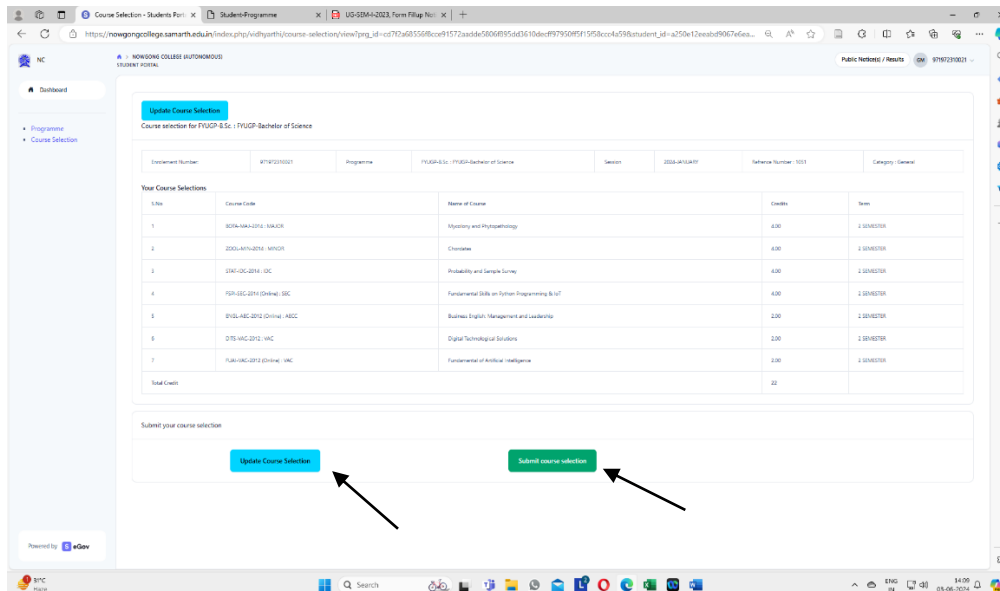
Step 3: Course Selection for the Respective Programme: Students can click on the **CLICK HERE TO SELECT YOUR COURSES** button for course selection.



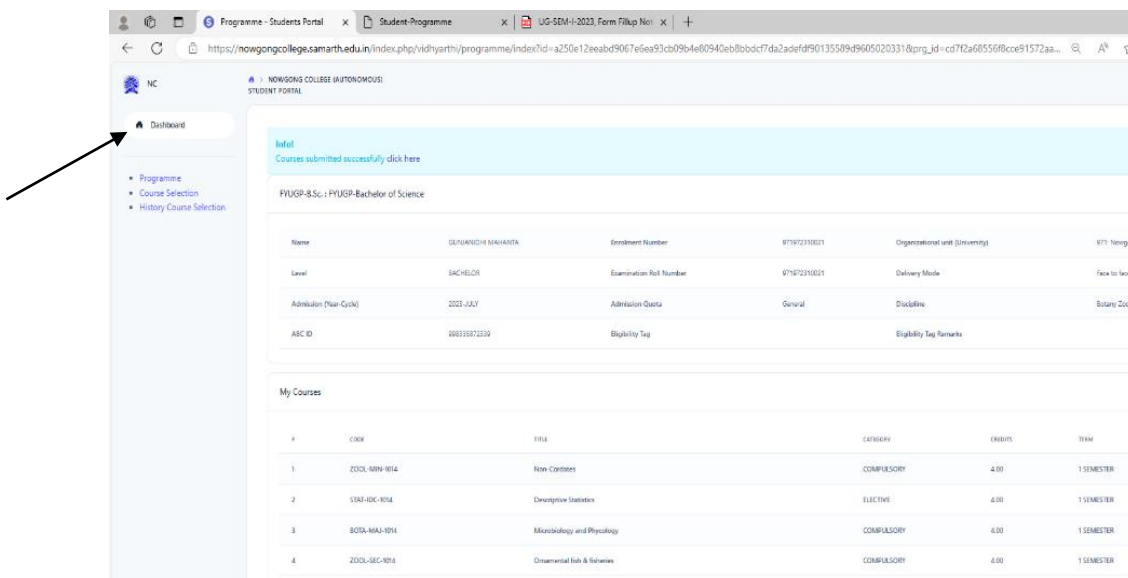
Step 4: Course Selection Section: Students need to select the courses/papers for the Second Semester from the drop-down and click on **SUBMIT** button.



Step 5: Update Course Selection Section (if necessary): When the student clicks on the Submit button, the dashboard is shown and if the student wants to update the selected courses/papers, he/she can click on the **UPDATE COURSE SELECTION** button. If this is not required, then the student will click on the **SUBMIT COURSE SELECTION** button.

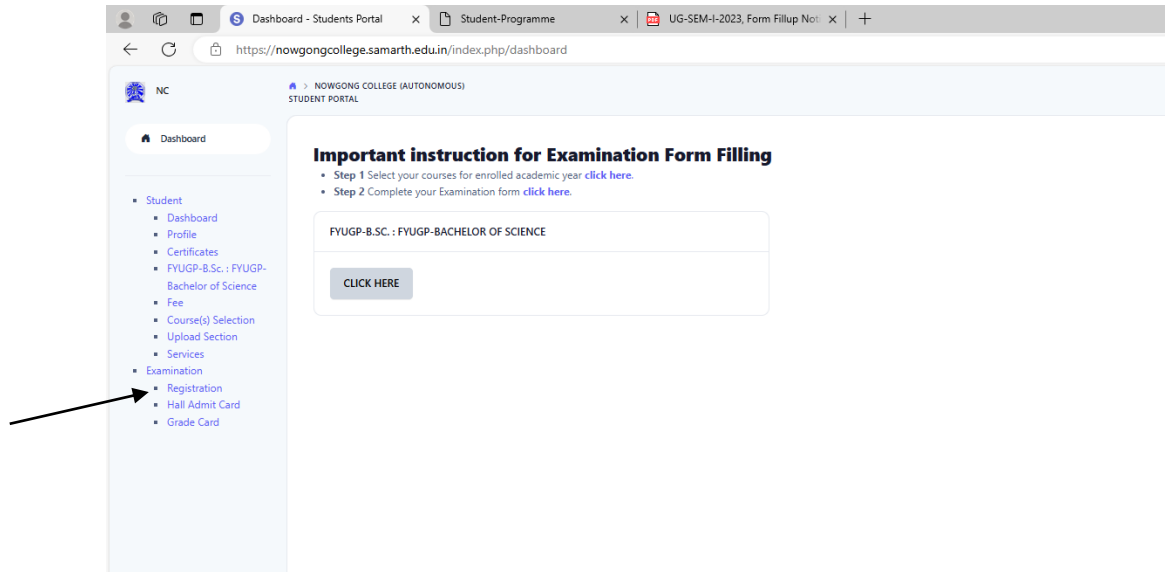


Step 6: After clicking on the submit courses election button, the courses will be submitted successfully and a pop-up message (Courses submitted successfully) appears on the dashboard. The Activity-1: Course Selection is complete here. Now students need to click on **DASHBOARD** button as shown below to proceed towards Activity-2: Examination Form Submission.

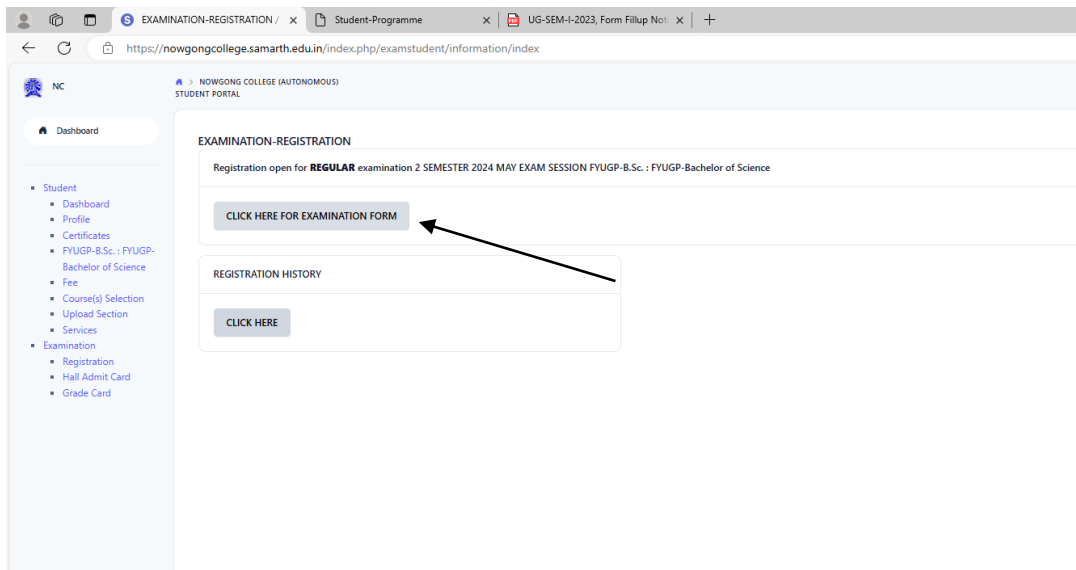


Steps for Activity-2: EXAMINATION FORM SUBMISSION

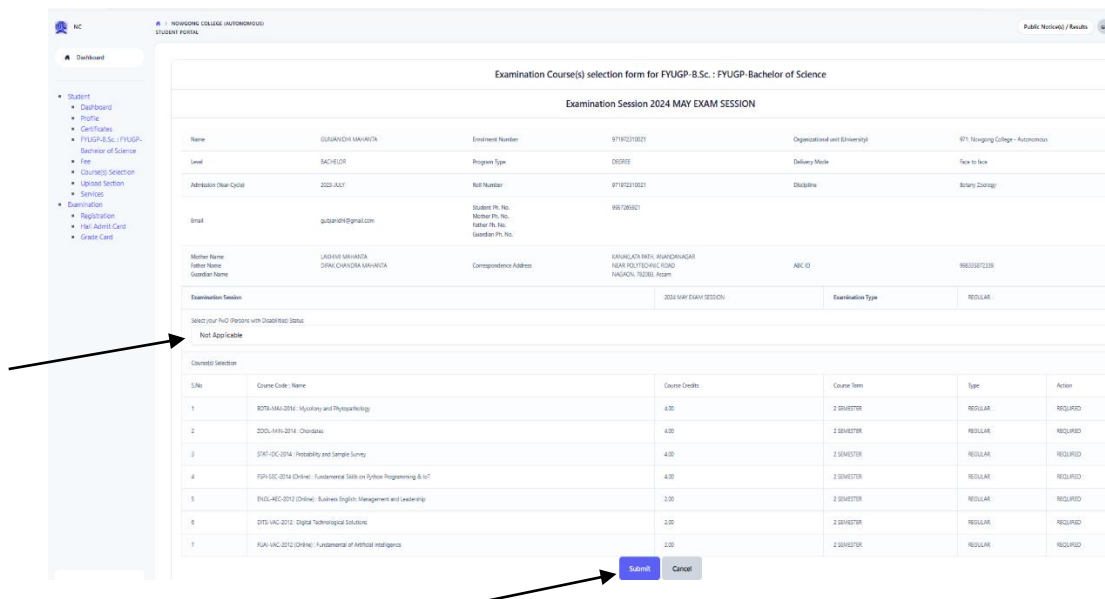
Step 1: Examination Registration: Once students click on the Dashboard button, the Examination Registration option will be visible on the left sidebar menu, then students need to click on the **REGISTRATION** button.



Step 2: Examination Registration: Once students click on the Examination Registration button which is visible on the left sidebar menu then the below shown dashboard will appear. The students need to click on **CLICK HERE FOR EXAMINATION FORM** button.



Step 3: Examination Registration: Once students click on the ‘Click here for Examination Form’ button, the following dashboard will appear. In this dashboard, students can check their examination form-related details and if students belong to the PwD category, they can mention their Nature of Disability and if they require a Scribe, they can select Yes. If the student don’t belong to the PwD category, he/she can select **NOT APPLICABLE** from the dropdown, and then click on **SUBMIT** button.



Step-4: Submission of Examination Form: After clicking on the Submit button, the option of **UPDATE COURSE(S)** and **CLICK HERE TO ENTER PAYMENT DETAILS AND SUBMIT EXAM FORM** buttons will appear. If students want to update the courses, they can do so by clicking on **UPDATE COURSE(S)** button or if they do not want to, they can click on the **CLICK HERE TO ENTER PAYMENT DETAILS AND SUBMIT EXAM FORM** button as shown below.

Confirm Examination Course(s) FYUGP-B.Sc. : FYUGP-Bachelor of Science

Examination Session 2024 MAY EXAM SESSION

Name	GUNARACHEE MAHAJATA	Enrollment Number	971972310021	Organizational Unit (Institution)
Level	BACHELOR	Program Type	DEGREE	Delivery Mode
Admission Year Cycle	2023 JULY	Roll Number	971972310021	Discipline
Email	gajajee@ygnpu.com	Student Ph. No. Mother Ph. No. Father Ph. No. Guardian Ph. No.	9867200021	
Mother Name Father Name Guardian Name	LAHARI MAHAJATA DIPAK CHANDRA MAHAJATA	Correspondence Address	KANAKGATA, PITHI, ANANDNAGAR NEAR POLYTECHNIC ROAD INDORE, 492010, ANHRA	ABC ID

Course(s) Selected	Examination Type	Reference No
2024 MAY EXAM SESSION	REGULAR	
Examination Mode : EXAMINATION	PIBD Applicable : Not Applicable	Score Requr

S.No	Course Code - Name	Course Credits	Term	Classification
1	BCDA-MIN-2014 : Microbiology and Phytopathology	4.00	2 SEMESTER	THEORY AND PRACTICAL
2	ZOOL-MIN-2014 : Chordates	4.00	2 SEMESTER	THEORY AND PRACTICAL
3	STAT-DC-2014 : Probability and Sample Survey	4.00	2 SEMESTER	THEORY AND PRACTICAL
4	FSP-SEC-2014 (Online) : Fundamental Skills on Python Programming & IoT	4.00	2 SEMESTER	THEORY AND PRACTICAL
5	ENGL-AEC-2012 (Online) : Business English: Management and Leadership	2.00	2 SEMESTER	THEORY
6	DITS-VAC-2012 : Digital Technological Solutions	2.00	2 SEMESTER	THEORY
7	FUAI-VAC-2012 (Online) : Fundamental of Artificial Intelligence	2.00	2 SEMESTER	THEORY

S.No	Fee Component
1	EXAMINATION FEE

Total fee

Update Course(s) **CLICK HERE TO ENTER PAYMENT DETAILS AND SUBMIT EXAM FORM** Cancel

Step-4: Entry of Payment Details and Final Submission: Once students click on ‘click here to enter payment details and submit exam form’ button, the below show page will appear. The students need to enter the payment details (done either through scanning UPI QR code or through internet banking). The ‘Reference Number’ will be Transaction number/ID, the ‘Remarks’ will be ‘FYUGP 2nd Semester Exam Fee’ and ‘Date of Payment’ will be the date of making online payment. After filling the payment details, students need to click on **SUBMIT** button as shown below.

STUDENT PORTAL

S.No	Course Code - Name	Course Credits	Term	Classification
2	ZOOL-MIN-2014 : Chordates	4.00	2 SEMESTER	THEORY AND PRACTICAL
3	STAT-DC-2014 : Probability and Sample Survey	4.00	2 SEMESTER	THEORY AND PRACTICAL
4	FSP-SEC-2014 (Online) : Fundamental Skills on Python Programming & IoT	4.00	2 SEMESTER	THEORY AND PRACTICAL
5	ENGL-AEC-2012 (Online) : Business English: Management and Leadership	2.00	2 SEMESTER	THEORY
6	DITS-VAC-2012 : Digital Technological Solutions	2.00	2 SEMESTER	THEORY
7	FUAI-VAC-2012 (Online) : Fundamental of Artificial Intelligence	2.00	2 SEMESTER	THEORY

Examination fee details

S.No	Fee Component
1	EXAMINATION FEE

Total fee

Update Course(s)

Selected payment option

Enter Fee Details

Reference Number	Remarks
654321 (to be edited)	FYUGP 2nd Sem Exam Fee
Date Of Payment	Amount Paid
2024-06-03	1450

Submit

Cancel

Once students submit their Examination form, a message (Examination form Submitted Successfully) will be displayed and students need to print their examination form from the **Print Application option**, and submit it to the college office along with other documents.