



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	<b>Nowgong College (Autonomous)</b>
• Name of the Head of the institution	<b>Dr. Sarat Borkataki</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone No. of the Principal	<b>03672235640</b>
• Alternate phone No.	<b>03672235640</b>
• Mobile No. (Principal)	<b>9435063014</b>
• Registered e-mail ID (Principal)	<b>principal@nowgongcollege.org</b>
• Address	<b>Old A. T. Road, Nagaon</b>
• City/Town	<b>Nagaon</b>
• State/UT	<b>Assam</b>
• Pin Code	<b>782001</b>
<b>2.Institutional status</b>	
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>22/12/2020</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Urban</b>

• Financial Status	UGC 2f and 12(B)																														
• Name of the IQAC Co-ordinator/Director	Dr. Bhuban Chandra Chutia																														
• Phone No.	03672235640																														
• Mobile No:	7002133245																														
• IQAC e-mail ID	iqacnowgongcollege@gmail.com																														
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="https://profilelogin.admissiononline.com/UploadFiles/Documents/ProfileLogin/NColge_AQAR_AQAR%202020-2021.pdf">https://profilelogin.admissiononline.com/UploadFiles/Documents/ProfileLogin/NColge_AQAR_AQAR%202020-2021.pdf</a>																														
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes																														
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://profilelogin.admissiononline.com/UploadFiles/Documents/ProfileLogin/NColge_academiccalendar_Academic%20Calender-2022%20(Nowgong%20College).pdf">https://profilelogin.admissiononline.com/UploadFiles/Documents/ProfileLogin/NColge_academiccalendar_Academic%20Calender-2022%20(Nowgong%20College).pdf</a>																														
<b>5.Accreditation Details</b>																															
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>75.55</td> <td>2004</td> <td>04/11/2004</td> <td>03/11/2009</td> </tr> <tr> <td>Cycle 2</td> <td>A</td> <td>3.18</td> <td>2011</td> <td>27/03/2011</td> <td>26/03/2016</td> </tr> <tr> <td>Cycle 3</td> <td>A</td> <td>3.27</td> <td>2016</td> <td>02/12/2016</td> <td>01/12/2021</td> </tr> <tr> <td>Cycle 4</td> <td>A</td> <td>3.27</td> <td>2021</td> <td>02/12/2021</td> <td>31/12/2025</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	75.55	2004	04/11/2004	03/11/2009	Cycle 2	A	3.18	2011	27/03/2011	26/03/2016	Cycle 3	A	3.27	2016	02/12/2016	01/12/2021	Cycle 4	A	3.27	2021	02/12/2021	31/12/2025
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Cycle 4	A	3.27	2021	02/12/2021	31/12/2025																										
<b>6.Date of Establishment of IQAC</b>	07/08/2003																														
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>																															

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nowgong College (Autonomous)	FIST-2018 (For 5 years)	DST Govt of India	20/12/2018	50 L
Nowgong College (Autonomous)	UGC Paramarsh (For 1.5 yers)	UGC, New Delhi	29/11/2019	30 L

### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>	
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### 9. No. of IQAC meetings held during the year

6

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
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<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
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### 10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
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### 11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Sensitization / Awareness Programmes on Implementation of NEP-2020 in reference to the draft UG & PG Course Structure/Curriculum framework development.
- Establishment of SAROTHI- The Time Bank for welfare of isolated as well as abandoned old age people of the college fraternity
- Establishment of Indigenous Language Laboratory to create awareness, promote and conservation of Indigenous Languages of Assam (Bodo, Missing, Dimasa etc.) among young generations at college premises
- "OUR FIELD OUR MARKET and EARN WHILE YOU LEARN" through which the students are encouraged to grow

vegetables and sell the products and thus earn money when they are learning under Atmanirbhar Bharat Abhiyan. • For upgrading research and entrepreneurship development organizes national/international seminar, workshop, conference, webinar and conference etc, constitution of trust to offer seed money for developing infrastructural facilities and support services.

**12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>Organization of workshop, seminar, sensitization programme, webinar, e-conference, FDP etc.</p>	<p>25 Nos. of workshop, seminar, sensitization programme, webinar, e-conference etc. as well as stress management services for better student support.</p>
<p>Upgradation of infrastructural facilities and support services</p>	<p>? 07 nos. of classrooms are upgraded to smart classroom/e-Learning classroom. ? Wi-fi facility upgraded and centrally connected with 300 mbph ? Upgradation of Library facility and one e-Library facility is developed. ? Full-flagged Examination Cell with Strong Room and printing facility is established as per UGC Autonomous College guidelines. ? Laboratories of Department of Botany, Chemistry, Physics and Zoology are renovated and upgraded. ? Central Computer Laboratory with 60 nos. computers is established. ? Re-naming of different academic departments, seminar halls and lanes</p>
<p>Registration of Academic Bank of Credit under National Academic Depository (NAD)</p>	<p>Nowgong College (Autonomous) has already implemented the Academic Bank of Credit (ABC) under National Academic Depository (NAD) from the session 2022-2023</p>

Constitution of Taskforce for Implementation of NEP-2020 and Preparation of draft curriculum as per NEP-2020	Constituted Taskforce for Implementation of NEP-2020 as guidelines of Department of Higher Education, Govt. of Assam and prepared draft curriculum for UG & PG Programme as per NEP-2020 with 22 credits per semester.
Support for quality research and publications	Seed money offered to 05 nos. of faculty members for quality publication and research project proposal submission
Establishment of Time Bank	Established SAROTHI- The Time Bank for welfare of isolated as well as abandoned old age people of the college fraternity
Establishment of Indigenous Language Laboratory at college premises	Established Indigenous Language Laboratory to create awareness, promote and conservation of Indigenous Languages of Assam (Bodo, Missing, Dimasa etc.) among young generations.
School Mentoring Programme "Let Us Go to School"	Conducted school mentoring programme as "Let Us Go to School"
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing Body of Nowgong College (Autonomous)	03/12/2022
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Year</li> </ul>	

Year	Date of Submission
2020-21	24/02/2022

### 15. Multidisciplinary / interdisciplinary

Nowgong College (Autonomous) is a multi-faculty college, viz., Arts, Science & Commerce. The college has 14 Undergraduate arts departments, 07 undergraduate science departments, 03 undergraduate commerce departments, 06 postgraduate arts departments, 04 postgraduate science departments and Ph.D. programmes in 6 departments (English, Education, Philosophy, Zoology, Botany and Chemistry), apart 03 B. Voc. course

- 15 numbers of Inter/multi disciplinary certificate courses and 02 diploma courses like Yoga and wellness, Chemistry of Cosmetics, Mushroom Cultivation etc. have been started.
- Restructuring some courses to promote Indian Traditional Knowledge with an aim to achieve the goal to make India *Biswaguru as*
- 1) *Upgradation of Sanskrit Deptt. as Deptt. of Sanskrit and Indology.*
- 2) *For promotion of Sanskrit language and Yoga, PG and PG Diploma courses have been started.*
- 3) *History of Heritage Study has been started based on Vedas, Upanishads and Puranas.*
- 4) *Establishment of Indigenous Language Laboratories for promotion of indigenous languages like Bodos, Dimasa, Karbi, Mishing etc.*
- Restructuring the curriculum with multiple exit/entry options for all the programmes of study as per NEP-2020
- In view of NEP-2020, programme have prepared to give equal exposure to curriculum, co-curriculum and extra-curriculum. In this regard, it is noteworthy to mentioned that college authority has already signed several MoUs with premier skill/technical institutions like IIE, Govt. of India, Guwahati, Start-Up Assam, Down Town University, B. Barooah Cancer Institue etc.
- Provision of ODLs for dual degree programmes.
- Ability enhancement Courses, Skill Enhancement Courses and value added courses are offered in multidisciplinary areas focusing on non-scholastic development besides scholastic development
- Apart from NCC and NSS, College has started community service with a view to serve needy people involving student and faculty members. For this *Sarothi-The Time Bank* has been

established to maintain the credits earned by the students through such services.

- To enhance the holistic nature of UG programmes, existing courses, in the areas of waste management, environmental studies, Early Childhood care and Education (ECCE), yoga, vermicomposting, ornamental fish and fisheries, mushroom cultivation, chemistry of cosmetics etc.
- College authority initiated Teaching Learning Centre for promotion of innovative teaching and learning practices and to prepare the aspiring students for competitive examinations.

#### **16. Academic bank of credits (ABC):**

Nowgong College (Autonomous) has already implemented the Academic Bank of Credit (ABC) under National Academic Depository (NAD) from the session 2022-2023 as per resolution of Academic Council of Nowgong College (Autonomous) *vide Resolution No.: AC-03/2022/02, dated 17th January, 2022*

Abstract of the Resolution of Academic Council, Nowgong College (Autonomous):

*Resolution No.: AC-03/2022/02: The meeting resolved to implement Academic Bank of Credit (ABC) from the session 2022-2023. After threadbare discussion on absolute and relative grading system, the house decided to adopt absolute grading system for the greater benefit of the student community. For lesser number of students relative grading system is not suitable for securing quality grade.*

#### **17. Skill development:**

Skill Development Programmes contribute to constant updation of knowledge and enrichment of practical skills. Skill development initiatives require meticulous planning and execution. Such programmes need suitable resource persons too. In spite of the aforesaid challenges and limitations, Nowgong College (Autonomous) manages to organize awareness programmes, workshop, training programme etc. at regular intervals for the greater benefits of the students. Further, Nowgong College (Autonomous) offered Bachelor of Vocational courses under B. Voc. programme like Medical Laboratory Technology, Pharmaceutical Chemistry, Nutrition and Health Care Science and other fifteen skill oriented certificate courses. Skill enhancement courses are offered as parts of regular degree programmes. Practical and internship components have been introduced in syllabi of all types of courses irrespective of stream to enhance employability. The college has also introduced skill based employability enhancing courses and connected the students who have

completed graduation and postgraduation with help of Alumni Association and alumni data base of the college. Such courses enhance the probability of employment in different sectors.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

- Assamese language is used as medium of instruction alongside English
- Assamese, Arabic, Bengali, Hindi, Sanskrit Departments offer UG programme
- Assamese and Sanskrit department offer PG programme
- Nowgong College (Autonomous) has already established Indigenous Language Laboratory for teaching and practice of indigenous languages viz., Bodo, Mising, Karbi, Dimasa etc. among students
- Sanskrit department offers diploma and certificate course on Spoken Sanskrit in collaboration with Central Sanskrit University, New Delhi.
- Subjects focusing on Indian Knowledge system like Sanskrit, History etc. offers degree programmes
- Achieved status of SWAYAM Local Chapter and offered Research Methodology course for Ph. D. students from the session 2022-2023.
- Working to offer MOOCs

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education (OBE) is an educational approach and a learning philosophy, focusing and organizing the entire academic programs (curriculum) and instructional efforts around clearly defined 'outcomes'. Nowgong College (Autonomous) want all students to demonstrate when the complete the program. It is a student-centered instruction model that focuses on measuring student performances through outcomes. Outcomes are usually expressed in terms of a mixture of knowledge, skills, abilities, attitudes and understanding that a student will attain as a result of his/her successful engagement in a particular set of higher education experience.

The OBE model measures the progress of graduates, postgraduates and Ph. D. students of the college in three parameters, through:

- Program Outcomes (PO)
- Program Educational Outcomes (PEO)



- Course Outcomes (CO)

Program Outcomes (POs) are descriptions of the qualities, skills, abilities and understandings, an institutional community agrees that its students should develop as a consequence of the learning they engage with the program of study in that institution. Students join in Nowgong College (Autonomous) from different backgrounds, cultures and experiences. While studying at the college, college fraternity wants them to broaden their horizon and attitudes, and to develop their current skills and abilities and learn new ones. This is expected not only to help them in their studies and future careers, but also to support their role within society. POs also reflect the Vision, Mission and Core Values of the college.

Program Educational Outcomes (PEO) are broad statements that describe the career and professional accomplishments that the program is preparing the graduates to achieve. The audiences for this educational outcome statement are external constituents such as prospective students, alumni, employers, transfer institutions and student sponsors. While designing the curriculum in any discipline, inputs from various stakeholders through feedbacks and surveys are to be taken into account. Program Educational Objectives or Goals are teachers' expectation with regard to a program whereas Program Educational Outcomes are what students are able to perform after the completion of the program. PEO's are measured 4-5 years after graduation.

Course Outcomes (CO) are the measurable parameters which evaluates each student's performance in blooms taxonomy levels for each course that the student undertakes in every semester. The method of assessment of the candidates during the program is left for the college to decide. The various assessment tools for measuring of Course Outcomes include class test, sessional and End Semester Examinations, Tutorials, Assignments, Project work, Labs, Presentations, Employer/Alumni Feedback etc. These course outcomes are mapped to graduate, postgraduate and Ph.D. attributes and Program outcomes based on relevance. This evaluation pattern helps college to measure the Program Outcome. The Program Educational Objective is measured through Employer satisfaction survey (Yearly), Alumni survey (Yearly), and Placement records.

## **20.Distance education/online education:**

Nowgong College (Autonomous) has Youtube channel where faculty members are uploaded their classes and also developed digital college management system to conduct classes, examinations and

evaluations in a more reliable, scalable and integrated manner. Introduced blended mode of delivery of education The ICT tools such as, two-way video and audio interface for holding online classes are used. Virtual labs and smart classrooms are being established. Furthermore, the college also undertaken following initiatives for distance and online education:

- Nowgong College (Autonomous) offers UG & PG programmes through Open University's study centres of IGNOU, KKHSOU, IDOL (Gauhati University)
- To promote the online education, college has prepared e-content using various platforms with vision to make learners to a global leader.
- Achieved status of SWAYAM Local Chapter and offered Research Methodology course for Ph. D. students from the session 2022-2023.
- Working to offer MOOCs
- College has centrally connected with Hi-Fi
- College authority initiated Teaching Learning Centre for promotion of innovative teaching and learning practices and to prepare the aspiring students for competitive examinations.

## Extended Profile

### 1.Programme

1.1 03

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1 3609

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2

963

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3

1092

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1

55

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2

85

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1	<b>03</b>
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1	<b>3609</b>
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	<b>963</b>
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	<b>1092</b>
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3. Academic

3.1	<b>55</b>
Number of courses in all programmes during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

3.2	85
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	85
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	716
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	47
Total number of Classrooms and Seminar halls	
4.3	225
Total number of computers on campus for academic purposes	
4.4	145.45
Total expenditure, excluding salary, during the year (INR in Lakhs):	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As an autonomous college, Nowgong College (Autonomous) has modified the UG and PG syllabus, focusing on the local, national, regional and global developmental needs. The modified curriculum is presented to the respective Boards of Studies (BOS) for a detailed discussion and approval. The resolutions passed in the BOS are placed before the Annual Academic Council meeting for the final approval. Some of the certificate and diploma courses have

also been started with prior approval of the Statutory Council(s) of the college. Moreover, some faculty members of our college are members of the Course Committee of Gauhati University in various subjects and participate in the revision and restructure of curriculum. The Principal of the institution, who is a member of Academic Council of Gauhati University, has also participated in the curriculum development process. In addition, Nowgong College (Autonomous) has some self-financed and self-designed vocational courses where faculty members of the concerned departments prepare the respective curriculum. The college gets the annual feedback about the curriculum from the stakeholders like outgoing students, employers, alumni, field experts, subject teachers etc. who help in reviewing and revising the curriculum. The inputs received are analysed by the subject teacher concerned and other faculty members of the department.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

00

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

18

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

8

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

There are cross-cutting issues which need to be integrated and

mainstreamed through all the stages of framing the curriculum: from designing to implementation, evaluation and learning outcome.

Professional ethics encompasses the personal and corporate standards of behaviour expected by professionals. The word "professionalism" was originally applied to vows of a religious order. By no later than the year 1675, the term got secular application. Professionals and those working in acknowledged professions exercise specialist knowledge and skill. Professional ethics involves the issues like how knowledge should be governed and how service should be provided to the society. While engaging with enlightening students on professional ethics, the curriculum simultaneously focuses on human values. Human values are the virtues that guide us to take into account the human element while interacting with others. Human values are, for example, respect, acceptance, consideration, appreciation, listening, openness, affection, empathy and love towards other human beings.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

19

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

727



File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

385

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://sites.google.com/view/igacnowgongcollege/feedback">https://sites.google.com/view/igacnowgongcollege/feedback</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - The feedback system of the Institution comprises the following**      **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://sites.google.com/view/igacnowgongcollege/feedback">https://sites.google.com/view/igacnowgongcollege/feedback</a>
Any additional information	No File Uploaded

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1466

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

696

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses students' learning level based on their results in both sessional and End term (Final) exams. Slow-learners are evaluated based on their results in the exams and thereafter remedial classes are arranged accordingly. Special care is taken to enable them to express their problems and cope up with the syllabus. Special examinations are hold to evaluate their learning outcome.

Apart from slow learner students, advanced learners' students are provided with additional reference materials and several extension activities are carried out such as collaborating with research institutes of the regions (RRL, CSIR NEIST, DRDO). Library facility caters the need of the Advanced learners. They are motivated to go for additional references and extension activities. Special classes are held from time to time for preparation of different competitive exams such NET, SLET,GATE

etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	3609	85

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty members of the institution make effort to turn Teaching learning process indeed interesting and fruitful and student centric. In addition to Chalk and talk method of teaching, PowerPoint presentation are used from time to time according to the need and convenience of the students. For science subjects, practical classes related to the theory irrespective of the subject matter are held regularly. Video clippings and online sources are prescribed to facilitate Students' understanding and easy remembrance. Seminars/ Workshop/Hands-on-training and Field studies are conducted for participative learning and problem solving methodologies. Group discussion and class presentation among the students motivate them for thorough learning. Quiz and Essay competitions are individually arranged for different classes to develop their special interest and perspective on the subject concerned. Adoption of student centric methods like home assignments, dissertations, wall magazines etc to ensure active participation of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers in the institution use ICT tools for effective teaching. E-resources are made available through online platforms like Google Classrooms, Google Meet, ZOOM, WhatsApp. E-learning modules like SAWYAM, YouTube, E-Pathsala, SWYAMBRABHA etc. are made available. The links for webpage describing ICT enabled tools including online resources for effective teaching and learning process are provided.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://sites.google.com/view/igacnowgongcollege/e-content">https://sites.google.com/view/igacnowgongcollege/e-content</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

85

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The preparation of the Academic Calendar is done centrally by the college administration and the Departmental Teaching Plans are prepared by respective teachers according to the allocation of the subject matter, Credit Points, number of lectures, number of

working days in connection to the centrally prepared academic calendar for the respective academic session. Every effort is made for completion and revision of the syllabus as per academic calendar plan. If necessary, special/additional classes are also arranged to ensure the timely completion of the syllabus.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

85

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

52

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

85

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination procedures include one sessional examination followed by End term examination per semester. The sessional examination is held centrally (question papers set by individual Departments) in accordance to the instructions provided by the Controller of Examination. The End Term examination is held centrally at the end of each Semester.

The practical examinations are held after the commencement of

theory examination of End term.

The enrolment, registration, examination form fillup etc processes are made online. Besides, in all examination halls there are provision for CCTV surveillance. All notices regarding any information to students/examinee are in digital form.

The internal assessment system includes the marks from sessional examination, attendance and student assignments. Apart from this, to make the internal assessment system robust and continuous, sudden class tests, etc are also carried out. Students are also abjudged based on their performances in class and practical works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

**Program outcome:** The syllabus has been designed as Learning Outcomes-based Curriculum Framework (LOCF) incorporating the direct interventions of the various topics related to the subject matter. The syllabus of each semester has been designed in such a way, so that students find a better correlation among the topics studied. The upgradation of the course content along with the semester-wise upgradation of the students' has been maintained in such a way that the students find the transition very swift. The practicals incorporated both conventional techniques as well as new interventions with respect to innovative processes.

**Course outcome:** After successful completion of the course, a student gets a clear picture of the subject. Thereafter, the student can opt for either job related to the concerned field or may easily move on to higher studies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The outcomes of the programme are attained thorough scheduled theoretical classes, practicals related to the content of the theory and doubt clearing sessions, sessional examinations, remedial classes, Seminar sessions, dissertations, field visits etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

963

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink



<https://sites.google.com/view/igacnowgongcollege/students-satisfaction-survey-sss>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

One of the missions of the Nowgong College (A) is conducting applied and quality research on the campus. In order to promote the research on the campus the college authority always encourages its faculty members in every possible way for quality research. Thrust areas of research have been focused on Physical Sciences, Life Sciences, Social Sciences, Arts and Humanities. The college authority holds regular meetings with the faculty members to discuss the strategies to be followed for fulfilling the research goals and commitments. Moreover, the college authority tries to encourage researchers by providing monetary assistance to participate in seminars and conferences. For this, the college has started forming trusts by donations from either alumni or noted persons from the society. Renowned doctor of Nagaon, Dr. Mukut Goswami, settlor of DULAL CHANDRA GOSWAMI MEMORIAL TRUST formally handed over the amount of rupees Ten Lacs to the College Authority for the formation of DULAL CHANDRA GOSWAMI MEMORIAL CHARITABLE TRUST. The mission of the TRUST is to promote innovative and quality research works among faculty members and brilliant research scholars of the institution.

His Excellency, Hon'ble Governor of Assam visited Nowgong College (Autonomous) and interacted with Principal, Faculty Members and Nowgong College Students' Union on 6th April, 2022. Hon'ble Governor of Assam, Prof. Jagdish Mukhi handed over the Dulal Chandra Goswami Memorial Research Award-2021 to Dr. Parikshit Gogoi.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.nowgongcollege.edu.in/research/">https://www.nowgongcollege.edu.in/research/</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

#### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

56

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

#### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

2

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

It is under the best initiative of the college to create an ecosystem leading to innovations and creative thinking that traditional methods used in weaving as well as dyeing of clothes are now under the subjects that our students are inspired to carry projects on both in UG and PG level. Integrated Eri Silkworm cum Ornamental Fish Farm is constructed under Department of Science and Technology, SEED Division sponsored project which also highlights the best practises of having a fruitful research atmosphere prevailing in the college.

Nowgong College has built a Symbiotic Learning and Developmental Environments for facilitating the overall developments of the student in consonance with the priorities and thrust areas of the institution. Courses and curricula are designed to be more job-oriented and are annually revised, so as to increase the chances of employment and infuse in students, a zeal for entrepreneurship. Teaching pedagogies are student-centric. Interactions with industry experts are often facilitated with intent to keep the students informed and updated. Additionally, industrial visits and educational tours are conducted by all departments in order to sensitize students about the practical challenges that business organizations face on an operational basis. All departments conduct seminars, conferences, workshops, guest lectures and fests for the benefit of the students. During lock down period total 22 webinars and 3 national and 2 international web conferences were held in 2021 July to December.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

19

File Description	Documents
URL to the research page on HEI website	<a href="https://nowgongcollege.edu.in/research/">https://nowgongcollege.edu.in/research/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

65

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sites.google.com/view/igacnowgongcollege/books-book-chapters">https://sites.google.com/view/igacnowgongcollege/books-book-chapters</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

4113

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

68

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.02400

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- NSS of Nowgong College (Autonomous) in association with IQAC organized an Orientation Programme for Newly Enrolled NSS Volunteers on 15th November, 2021. Dr. Ranjan Kumar Kakati, Director, Student's Welfare & Programme Coordinator, NSS Cell of Gauhati University graced the occasion as Chief Guest.
- NSS Unit-I&II in association with IQAC organized a One Day Workshop on Swacchata on 18th June, 2022, supported by Directorate of NSS, Guwahati. As a part of the workshop, participants attended a Swacchata Shramdaan activities and collected garbages from different locations of the business establishment.
- Internal Quality Assurance Cell (IQAC) in association with NSS Unit & Student Union of Nowgong College (Autonomous) conducted Summer Camp (Theme: Let Us Go to School) from 6th to 31st July 2022. 50 NSS volunteers and students (trained by Faculty members) undertaken classes in High & Higher Secondary Schools in their localities.
- NSS Unit & Red Ribbon Club had celebrated Gandhi Jayanti with various activities at college premises on 2nd October 2021.
- United Nations Academic Impact of Nowgong College



(Autonomous) in association with NSS Unit & NC(A)SU, Nowgong College (Autonomous) distributed Flood Relief Materials at Niz Narikoli Village of Kampur, Nagaon on 26th May, 2022.

- A Mass Blood Donation Camp jointly organized by NSS Unit & Red Cross Society, in association with Nagaon BPCB Blood Bank & Red Ribbon Club on 9th May 2022. Besides, NSS, Red Cross & Red Ribbon Club volunteers, Security Persons of Office of the Superintendent of Police, Nagaon donated the blood.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

6

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

300

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

6

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College provides best possible infrastructure to create an effective teaching learning environment through extensive use of ICT.

**Classrooms:** Most of the classrooms have been renovated and upgraded on modern lines with comfortable sitting arrangement, Wi-Fi connectivity, tiled floors, power back up etc. Some of the classrooms are also fitted with interactive projectors, white boards and E-learning devices.

**Seminar halls:** The institution has six well-furnished seminar halls with audio-visual facilities. Apart from that, some large classrooms which have projectors and other audio-visual facilities are also used as seminar halls when necessary.

**Laboratories:** There are laboratories in the departments of Botany, Zoology, Chemistry for UG, PG and PhD programmes and Physics, Biotechnology, Statistics, Mathematics, Geography, Education and B. Voc. Labs for UG programmes. There is also an Indigenous Language Lab and Central Computer Lab with internet facility. Other computer labs are there for practical of IT related works.

**Botanical Garden:** The College has a botanical garden with good numbers of rare, vulnerable and medicinal plants and maintained by Botany Department.

**Specialized facilities:** There is provision of wheel chair, ramp, washrooms and Braille materials for differently abled students. All laboratories are adequately equipped with the latest instruments as per syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

**Student activities:** Facilities for indoor and outdoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. are available in the college campus.

**Cultural:** There are indoor and outdoor facilities like auditorium, seminar hall, indoor stadium, common room cum Gymnasium and open space for cultural functions, celebration of College Foundation day, Freshmen Social, College week, Independence Day, Republic Day celebration, sports, orientation programmes, medical camps, blood donation camps, college fest and awareness, seminars etc.

**Yoga:** Yoga cum Activity Room is available with adequate facilities which is also used for practicing dance and other cocurricular activities. There is a room for career counseling and placement unit. A medical room with adequate facilities is available for students, faculty and staff where a medical practitioner visits once every fortnight and also is available if emergency arises.

**NSS & NCC:** In and out campus NSS and NCC camps and other activities are carried out regularly which are funded by college authority. A separate NSS and NCC offices are located in the campus.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

145.45

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nowgong College (Autonomous) has massive library with more than 60,000 books besides important journals, newspapers and magazines. The functioning of library is done by library software "Soul 3.0". The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC) system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. Our library subscribes to the UGC N-List programme. We also have subscription to DELNET. Library is automated using Integrated Library Management System (ILMS) Name of ILMS

Software : SOUL

Nature of automation : Fully Automated

Version : 3.0

Year of Automation: 2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:** A. Any 4 or more of the above  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.9066

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has two IBM Servers which act as application and database servers for IMS (Institutional Management System) Software. The college has wellorganized 300 MBPS optical fibre network with numerous nodes to facilitate LAN and Wi-Fi Connectivity throughout the campus. For maintenance and upgradation of these facilities, Annual Maintenance Contract (AMC) has been signed with reputed and compatible agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3609	225

File Description	Documents
Upload any additional information	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sites.google.com/view/igacnowgongcollege/e-content">https://sites.google.com/view/igacnowgongcollege/e-content</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

## 4.4 - Maintenance of Campus Infrastructure

### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

53.5

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Maintenance of the physical, academic and support facilities of the college is taken care-off by the Board of Management. Yearly review is done on all the facilities available both in-campus and offcampus and initiatives are taken for general maintenance as well as upgradation in order to upkeep and improve the facilities. To ensure the fulfilment of institutional vision and mission, advanced facilities are introduced as and when required for academic upliftment and progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1844

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded



### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1062

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	<a href="https://sites.google.com/view/iqacnowgongcollege/skill-development">https://sites.google.com/view/iqacnowgongcollege/skill-development</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

784

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

### 5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and

A. All of the above

**ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

152

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

227

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations

during the year

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

12

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

14

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students' council of Nowgong College (Autonomous) has been actively engaged in various activities and administrative bodies of the college. The council actively participate in various student related events like college week, freshmen social; youth festival and different inter college competitions organized by Universities. Some of the office bearer of student's council is the member of the college administrative body like project monitoring committee of RUSA, Anti ragging committee, College disciplinary committee and IQAC. Besides this, student members are also involved in Admission committee for smooth functioning of the admission process every year. Few of the students are the members of the Nowgong College NSS unit and Red Ribbon Club and they offer social services at the time of emergency. The students also organize various blood donation camps to serve the needy people. The college has recently opened a time bank where many students have voluntarily enrolled to offer free service to the needy people in the Nagaon district and the nearby areas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

28

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an active Alumni Association which engaged in various developmental activities of the college. President of this Alumni Association is Sjt. Rupak Sharma, MLA, Nagaon Sadar Constituency, Govt. of Assam and the Secretary is Dr. Nabaprasad Nath, Associate Professor, Department of Philosophy. Many distinguished persons are member of the Association. The Association selflessly conducted the Platinum Jubilee of the college in the year 2019. Apart from that, members of the association offer free teaching services and conduct various competitions for skill development of the students. The Association also actively gets involved in the maintenance of the reputation and honour of the college. They contribute books to the library of the college and offer financial support to conduct research related activities. Apart from a centrally run Alumni Association of the college, there are Departmental Alumni Associations which help in conducting various academic and cultural activities in the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Vision of the Institution:

The vision of our institution is to ensure quality culture as the prime concern in the college for evolving, enhancing and sustaining excellence in its academic and administrative practices, to make it more vibrant, student centric and relevant and to set benchmarks for their periodic evaluation and also to provide outstanding education and training to the maximum, at affordable cost and raise the aspirations of our learners and enable them to achieve their goals.

##### Mission of the Institution:

The discovery and dissemination of new knowledge are the central themes of our mission. The college aspires to support the progression of individuals through education. The college endeavours to :

- Maintain high quality academic standards.
- Provide academic and personal enrichment opportunities to enhance lifelong learning.
- Create environments for holistic development and growth of our

students and teachers.

- Ensure the availability of efficient academic and student support services.
- Instill moral and ethical approach among students to face challenges.
- Instill in them a spirit of enquiry, a scientific temperament and humanistic value.
- Develop their spirit of patriotism, dedication and service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

All major decisions of the institution are taken by the Principal in consultation with the Governing Body (Board of Management). However, so far the academic matters are concerned, the Academic Body, comprising of the Head of the departments and chaired by the Principal, takes the necessary decisions for smooth execution of various academic exercises.

The decision making power is decentralized and distributed among these committees and units by the college authority. The college encourages organizing of different programmes for the nearby community areas and in adopted villages. These programmes are conducted by various units of the college in association with IQAC.

The Head of the departments are also empowered to look after the day-to-day administrations of the department and report to the Principal. There are opportunities for any staff of the institution to provide suggestions or opinions for the greater welfare and upliftment of the institution. Students and other stakeholders of the institution can also provide their suggestion through formal or informal-feedback mechanisms.

The Principal, HoDs and faculty members are involved in defining policies and procedures, rules and regulations pertaining to admission, research, placement, discipline, counselling, training and library services etc.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

"Sarothe- The Time Bank", a special cell has been constituted for the welfare of the isolated abandoned people of the Nowgong College (A). The institute has extracted the concept of Time Bank for the first time in India from Switzerland. The initiative has been taken by IQAC and NSS unit of the college. Under the Concept, any needy person or any needy retired teacher of Nowgong College fraternity will be served by the members of Time bank by devoting their time with them. The time spent by the Members will be deposited in their specific account which can be used by them at the time of their need. Thus the Members are earning/saving their time to be utilized in future. There will be no money transaction between the Members and the service seekers. This time can be used by seeking service at the time of his/her own requirement in instalments or one time.

The institute has been facilitating experimentally such cases successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Appointment and service rules of the institution are guided by Director of Higher Education, Government of Assam. Rules and regulations are formed for efficient management of administrative work and proper functioning of the institution. The various functioning of the institute is handled according to the organizational structure given above. The IQAC of the institute participate actively in most of the activities of the college to attribute in many aspects and to maintain the standard of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://sites.google.com/view/iqacnowgongcollege/organogram">https://sites.google.com/view/iqacnowgongcollege/organogram</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution possesses certain welfare measures for all the teaching and non-teaching staff to constantly maintain the good professional relationship and balance with employee's work and their personal lifestyle. Some of the existing welfare measures



are itemized below:

1. Maternity leave when required.
  2. As the institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals.
  3. Karamchari Kalyan Nidhi and the Employees' Mutual Aid Fund are the two welfare measures adopted by the institution for the non-teaching staff.
  4. Faculty members are constantly supported by the authority for their development in professional career.
  5. Various professional developmental programmes are conducted on regular basis for both the teaching and non-teaching staff.
  6. "Worker Engagement" is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
  7. There is a Women's Cell in the institution which supports various needs of the female teachers and organizes programmes which basically focus on the welfare of women.
  8. The College has well managed catering facilities for teaching and non-teaching staff.
  9. The medical facilities not only provide medical support to needy students but also to faculty members and non-teaching staff.
- In a nutshell, the institution strives hard to keep our staff happy and healthy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops

**and towards payment of membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

19

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

**Financial audit at Nowgong College (A) is done at two different levels**

1. Internal Audit
2. External Audit

Internal Audit is done by the internal auditors who have served at the office of the Accountant. This practice is initiated by the Principal of Nowgong College (A).

The External Audit is done by the auditors appointed by the Accountant General, Government of Assam.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution generates fund through collection of admission fees, examination fees and various sources and the fund collected are used in many institutional strategies and the effective mobilization can be observed from the data provided below-.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After the first cycle in 2004, (Grade A), the IQAC and the college authority collaboratively initiated various administrative and academic activities for the students, non-teaching staffs and the teaching staffs. In second cycle (Grade A) in the year 2011, Add On courses and PhD course have been introduced in various departments. Various other administrative, academic and extension activities had been initiated by the IQAC and the college authority. The FDPs, soft skill development programmes, workshops and seminars were conducted for the teaching staffs and the professional development programme for the non-teaching staffs. The MHRD selected the institute for opening the Institute Innovation Council (IIC) for the development of skill of the students. And in the third cycle, the institute secured Grade A again in the year 2016 with CGPA 3.27, the validity of which has been extended upto 31st Dec, 2025. As per the recommendation of NAAC peer team, the institute applied for the Autonomous College to the UGC and subsequently the institute obtained the status of Autonomy in the year 2020. The institute has also been declared as Mentor institute under UGC PARAMARSH Scheme. The institute also initiated a free Indigenous Language Lab with the collaboration of IQAC and with the help of the institute's own faculty members to prepare the teaching aspirants in case they are appointed in various regions and districts of the home state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC, Nowgong College(A) organises workshop, training program for faculty members periodically to upgrade teaching learning processes, specially development of E-content and video lecture. The Faculty development programmes for the development of E-content and use of E-resources on teaching and related activities

were also been conducted. Under the initiative of the parent-teacher association of Nowgong College (PTANC) in collaboration with Internal Quality Assurance Cell (IQAC), periodic virtual and offline Parent Teacher Meet is also conducted discussing mainly on new courses which is being added in the existing course for the all-round development of the students. Analysis of feedback forms are also done very seriously for making the institution the best think-tank.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Women's Cell of Nowgong College actively involves in initiating gender-based awareness programmes by extension

activities like health camps, showing films on gender issues, organizing motivational talks etc. This year the International Women's Day was observed on 8th March by showcasing three films on gender-based issues for the students with an interaction programme with the director. On World Environment Day Women's Cell organized extempore speech, quiz and plantation programme among school students at Jalmoi Gaon, the adopted village of the college. The women cell also organized a special lecture programme on Adolescence and Mental Health.

Moreover, on the World Environment day on 6th June the members of the cell arranged a eco sensitive awareness programme at the adopted village of the college by organising a quiz amongst school children and awareness programme with the women of the village.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Solid waste management**—There is a vermicompost plant at Botanical Garden maintained by Zoology department for recycling vegetable waste products into fertilizers.

**Liquid waste management** --- Drainage system (all liquids) is channelized with Municipal waste disposal and drainage system

**Biomedical waste management-** There is an incinerator for sanitary napkins waste management in the College Girls'hostel for proper feminine hygiene.

**E-waste management**—E-waste are stored in a secured place and outsourcing services are available for proper disposal.

**Waste recycling system-** There is a rain water harvesting plant in the college premises for collection and storage of rain, rather than allowing it to run off. Rainwater is collected from a roof-like surface and redirected to a tank, or reservoir with percolation so that it seeps down and restores the ground water.

There is also a Bio-degradable waste management system in the Botanical garden of the college premises.

**Hazardous chemicals and radioactive waste management**— there is a Bio-safety Ethical Committee in the institution for hazardous chemicals waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for** A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly B. Any 3 of the above



**and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes youth festival that incorporates different cultural and literary events along with sports such as the cultural procession competition among departments that reflect the ethnic diversity of the region. The cultural procession reflects the ethnic variations within the state of Assam and the North East at large. Moreover, a bookfair and wall magazine competition is held every year as a part of the Basant Utsav where students from all communities take part that reflect the unity in diversity in the institution's educational set up. Every year Silpi Divas is celebrated on 17th January to commemorate the birth anniversary of cultural doyen of Assam Jyoti Prasad Aggarwala who contributed immensely to the field of Music, Drama, and Films. Moreover, the Satriya Department in the college fosters the cultural teachings of Vaisnavite Saint Mahapurush Srimanta Sankardeva and bears testimony to the communal harmony spread by the greatest cultural icon of Assam.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

National Constitution Day was celebrated by the Department of Political Science, Nowgong College (Autonomous) on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HOD, Political Science. In his speech, he highlighted the significance of the day and the history of constitution day Celebration. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution and helped the students to repeat it. The celebration came to an end with vote of thanks offered by Debasish Nath (Assistant Professor, Department of Political Science).

A pro-active NSS team regularly organizes no crackers campaign, no synthetic colours campaign before festivals like Diwali and Holi to inculcate civic values amongst the student community and the citizens of the town at large. Moreover, a mass blood donation camp was organized on 17th March 2021 where 120 students registered themselves to be active donors. Moreover, various events like webinar, workshop etc. were organized in societal needs.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this** B. Any 3 of the above

**regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Yes, The Institution celebrates / organizes national and international commemorative days, events and festivals**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice 1:

1. Title of the Practice: Time Bank
2. Objective of the Practice: A Special Cell to ensure for the welfare of the isolated as well as abandoned people of the

society.

3. Context: People who have their account have to offer time service in a relative manner
4. The Practice: Assurance of humanitarian service to old and infirm individuals by the student s community. First institute in Assam to open this service.
5. Evidence of success: passbook issued and good number of people have registered.
6. Problem encountered: Lack of transport facility and immediate hospitalization.

#### Best Practice 2:

1. Title: Mentor Institute
2. Objective: To guide and direct its mentee institutions in formulating educational guidelines
3. Context: Upliftment of Non accredited HEI under the guidelines of NAAC

1. The practice: MoU signed
2. Evidence of success: Visited Colleges
3. Problem encountered: Lack of awareness amongst concerned mentee institutions.
4. Notes: NC is as a benchmark of mentoring.

File Description	Documents
Best practices in the Institutional website	<a href="https://sites.google.com/view/igacnowgongcollege/best-practice">https://sites.google.com/view/igacnowgongcollege/best-practice</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college is a multi faculty college with Arts, Science and Commerce discipline. The college has 14 undergraduate Arts, 7 undergraduate Science, 3 undergraduate Commerce departments along with 6 post graduate Arts, 4 post graduate Science and PhD

programme in 6 departments, apart 3 B. Voc., 15 certificate and 2 diploma courses. The college after acquiring its autonomous status in 2020 has now established a benchmark in the academic scenario of North East India by successfully clearing its first batch of PG final exams in the current session. Moreover, the college has opened full-fledged PhD programme in 7 departments where students have been admitted from the current session. There are 10 recognized supervisors and above 19 research scholars undertaking research activities in the institutional premises under UGC guidelines of conducting coursework and research. Further the college has already developed its unique and distinctive NEP structure and course design and shall implement the same from 2023. The college has received DST funded FIST grant and DBT's Advanced Institutional level Biotech Hub. Considering its quality initiatives UGC has recognised as Mentor institute under UGC Paramarash scheme and MoE and MHRD have selected college for Institutional Innovation Council.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

As an autonomous college, Nowgong College (Autonomous) has modified the UG and PG syllabus, focusing on the local, national, regional and global developmental needs. The modified curriculum is presented to the respective Boards of Studies (BOS) for a detailed discussion and approval. The resolutions passed in the BOS are placed before the Annual Academic Council meeting for the final approval. Some of the certificate and diploma courses have also been started with prior approval of the Statutory Council(s) of the college. Moreover, some faculty members of our college are members of the Course Committee of Gauhati University in various subjects and participate in the revision and restructure of curriculum. The Principal of the institution, who is a member of Academic Council of Gauhati University, has also participated in the curriculum development process. In addition, Nowgong College (Autonomous) has some self-financed and self-designed vocational courses where faculty members of the concerned departments prepare the respective curriculum. The college gets the annual feedback about the curriculum from the stakeholders like outgoing students, employers, alumni, field experts, subject teachers etc. who help in reviewing and revising the curriculum. The inputs received are analysed by the subject teacher concerned and other faculty members of the department.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

00

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	No File Uploaded
Details of syllabus revision during the year	No File Uploaded
Any additional information	No File Uploaded

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

18

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

6

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

8

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

There are cross-cutting issues which need to be integrated and mainstreamed through all the stages of framing the curriculum: from designing to implementation, evaluation and learning outcome.

Professional ethics encompasses the personal and corporate standards of behaviour expected by professionals. The word "professionalism" was originally applied to vows of a religious order. By no later than the year 1675, the term got secular application. Professionals and those working in acknowledged professions exercise specialist knowledge and skill. Professional ethics involves the issues like how knowledge should be governed and how service should be provided to the society. While engaging with enlightening students on professional ethics, the curriculum simultaneously focuses on human values. Human values are the virtues that guide us to take into account the human element while interacting with others. Human values are, for example, respect, acceptance, consideration, appreciation, listening, openness, affection, empathy and love towards other human beings.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered



**during the year****19**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****727**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****385**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://sites.google.com/view/igacnowgongcollege/feedback">https://sites.google.com/view/igacnowgongcollege/feedback</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://sites.google.com/view/igacnowgongcollege/feedback">https://sites.google.com/view/igacnowgongcollege/feedback</a>
Any additional information	No File Uploaded

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1466

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

696

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution assesses students' learning level based on their results in both sessional and End term (Final) exams. Slow-learners are evaluated based on their results in the exams and thereafter remedial classes are arranged accordingly. Special care is taken to enable them to express their problems and cope up with the syllabus. Special examinations are hold to evaluate their learning outcome.

Apart from slow learner students, advanced learners' students are provided with additional reference materials and several extension activities are carried out such as collaborating with research institutes of the regions (RRL, CSIR NEIST, DRDO). Library facility caters the need of the Advanced learners. They are motivated to go for additional references and extension activities. Special classes are held from time to time for preparation of different competitive exams such NET, SLET,GATE etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/07/2022	3609	85

File Description	Documents
Upload any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty members of the institution make effort to turn Teaching learning process indeed interesting and fruitful and student centric. In addition to Chalk and talk method of teaching, PowerPoint presentation are used from time to time according to the need and convenience of the students. For science subjects, practical classes related to the theory irrespective of the subject matter are held regularly. Video clippings and online sources are prescribed to facilitate Students' understanding and easy remembrance. Seminars/ Workshop/Hands-on-training and Field studies are conducted for participative learning and problem solving methodologies. Group discussion and class presentation among the students motivate them for thorough learning. Quiz and Essay competitions are individually arranged for different classes to develop their special interest and perspective on the subject concerned. Adoption of student centric methods like home assignments, dissertations, wall magazines etc to ensure active participation of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Teachers in the institution use ICT tools for effective teaching. E-resources are made available through online platforms like Google Classrooms, Google Meet, ZOOM, WhatsApp. E-learning modules like SAWYAM, YouTube, E-Pathsala, SWYAMBRABHA etc. are made available. The links for webpagedescribing ICT enabled tools including online resources for effective teaching and learning process are provided.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://sites.google.com/view/igacnowgongcollege/e-content">https://sites.google.com/view/igacnowgongcollege/e-content</a>
Upload any additional information	No File Uploaded

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

85

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The preparation of the Academic Calendar is done centrally by the college administration and the Departmental Teaching Plans are prepared by respective teachers according to the allocation of the subject matter, Credit Points, number of lectures, number of working days in connection to the centrally prepared academic calendar for the respective academic session. Every effort is made for completion and revision of the syllabus as per academic calendar plan. If necessary, special/additional classes are also arranged to ensure the timely completion of the syllabus.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

85

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

52

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

85

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The examination procedures include one sessional examination followed by End term examination per semester. The sessional examination is held centrally (question papers set by individual Departments) in accordance to the instructions provided by the Controller of Examination. The End Term examination is held centrally at the end of each Semester.

The practical examinations are held after the commencement of theory examination of End term.

The enrolment, registration, examination form fillup etc processes are made online. Besides, in all examination halls there are provision for CCTV surveillance. All notices regarding any information to students/examinee are in digital form.

The internal assessment system includes the marks from sessional examination, attendance and student assignments. Apart from this, to make the internal assessment system robust and continuous, sudden class tests, etc are also carried out. Students are also abjudged based on their performances in class and practical works.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

**Program outcome:** The syllabus has been designed as Learning Outcomes-based Curriculum Framework (LOCF) incorporating the direct interventions of the various topics related to the subject matter. The syllabus of each semester has been designed in such a way, so that students find a better correlation among the topics studied. The upgradation of the course content along with the semester-wise upgradation of the students' has been maintained in such a way that the students find the transition very swift. The practicals incorporated both conventional techniques as well as new interventions with respect to innovative processes.

**Course outcome:** After successful completion of the course, a student gets a clear picture of the subject. Thereafter, the student can opt for either job related to the concerned field or may easily move on to higher studies.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The outcomes of the programme are attained thorough scheduled theoretical classes, practicals related to the content of the theory and doubt clearing sessions, sessional examinations, remedial classes, Seminar sessions, dissertations, field visits etc.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

963

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://sites.google.com/view/igacnowgongcollege/students-satisfaction-survey-sss>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

One of the missions of the Nowgong College (A) is conducting applied and quality research on the campus. In order to promote the research on the campus the college authority always encourages its faculty members in every possible way for quality research. Thrust areas of research have been focused on Physical Sciences, Life Sciences, Social Sciences, Arts and Humanities. The college authority holds regular meetings with

the faculty members to discuss the strategies to be followed for fulfilling the research goals and commitments. Moreover, the college authority tries to encourage researchers by providing monetary assistance to participate in seminars and conferences. For this, the college has started forming trusts by donations from either alumni or noted persons from the society. Renowned doctor of Nagaon, Dr. Mukut Goswami, settlor of DULAL CHANDRA GOSWAMI MEMORIAL TRUST formally handed over the amount of rupees Ten Lacs to the College Authority for the formation of DULAL CHANDRA GOSWAMI MEMORIAL CHARITABLE TRUST. The mission of the TRUST is to promote innovative and quality research works among faculty members and brilliant research scholars of the institution.

His Excellency, Hon'ble Governor of Assam visited Nowgong College (Autonomous) and interacted with Principal, Faculty Members and Nowgong College Students' Union on 6th April, 2022. Hon'ble Governor of Assam, Prof. Jagdish Mukhi handed over the Dulal Chandra Goswami Memorial Research Award-2021 to Dr. Parikshit Gogoi.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://www.nowgongcollege.edu.in/research/">https://www.nowgongcollege.edu.in/research/</a>
Any additional information	No File Uploaded

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.25

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

56

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
List of research projects during the year	<a href="#">View File</a>

**3.2.3 - Number of teachers recognised as research guides**

10

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

2

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

**3.3 - Innovation Ecosystem**

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

It is under the best initiative of the college to create an ecosystem leading to innovations and creative thinking that traditional methods used in weaving as well as dyeing of

clothes are now under the subjects that our students are inspired to carry projects on both in UG and PG level. Integrated Eri Silkworm cum Ornamental Fish Farm is constructed under Department of Science and Technology, SEED Division sponsored project which also highlights the best practises of having a fruitful research atmosphere prevailing in the college.

Nowgong College has built a Symbiotic Learning and Developmental Environments for facilitating the overall developments of the student in consonance with the priorities and thrust areas of the institution. Courses and curricula are designed to be more job-oriented and are annually revised, so as to increase the chances of employment and infuse in students, a zeal for entrepreneurship. Teaching pedagogies are student-centric. Interactions with industry experts are often facilitated with intent to keep the students informed and updated. Additionally, industrial visits and educational tours are conducted by all departments in order to sensitize students about the practical challenges that business organizations face on an operational basis. All departments conduct seminars, conferences, workshops, guest lectures and fests for the benefit of the students. During lock down period total 22 webinars and 3 national and 2 international web conferences were held in 2021 July to December.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

10

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

3.4 - Research Publications and Awards	
<b>3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year</b>	
<b>3.4.2.1 - Number of PhD students registered during the year</b>	
<b>19</b>	
File Description	Documents
URL to the research page on HEI website	<a href="https://nowgongcollege.edu.in/research/">https://nowgongcollege.edu.in/research/</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
<b>3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year</b>	
<b>65</b>	

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

26

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://sites.google.com/view/igacnowgongcollege/books-book-chapters">https://sites.google.com/view/igacnowgongcollege/books-book-chapters</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

4113

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

68

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0.02400

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

**3.6 - Extension Activities**

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

- NSS of Nowgong College (Autonomous) in association with IQAC organized an Orientation Programme for Newly Enrolled NSS Volunteers on 15th November, 2021. Dr. Ranjan Kumar Kakati, Director, Student's Welfare &



Programme Coordinator, NSS Cell of Gauhati University graced the occasion as Chief Guest.

- NSS Unit-I&II in association with IQAC organized a One Day Workshop on Swacchata on 18th June, 2022, supported by Directorate of NSS, Guwahati. As a part of the workshop, participants attended a Swacchata Shramdaan activities and collected garbages from different locations of the business establishment.
- Internal Quality Assurance Cell (IQAC) in association with NSS Unit & Student Union of Nowgong College (Autonomous) conducted Summer Camp (Theme: Let Us Go to School) from 6th to 31st July 2022. 50 NSS volunteers and students (trained by Faculty members) undertaken classes in High & Higher Secondary Schools in their localities.
- NSS Unit & Red Ribbon Club had celebrated Gandhi Jayanti with various activities at college premises on 2nd October 2021.
- United Nations Academic Impact of Nowgong College (Autonomous) in association with NSS Unit & NC(A)SU, Nowgong College (Autonomous) distributed Flood Relief Materials at Niz Narikoli Village of Kampur, Nagaon on 26th May, 2022.
- A Mass Blood Donation Camp jointly organized by NSS Unit & Red Cross Society, in association with Nagaon BPCH Blood Bank & Red Ribbon Club on 9th May 2022. Besides, NSS, Red Cross & Red Ribbon Club volunteers, Security Persons of Office of the Superintendent of Police, Nagaon donated the blood.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

<b>1</b>	
File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)</b>	
<b>6</b>	
File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year</b>	
<b>300</b>	
File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.7 - Collaboration</b>	
<b>3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work</b>	
<b>6</b>	
File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>3.7.2 - Number of functional MoUs with institutions of national and/or international</b>	

**importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

6

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College provides best possible infrastructure to create an effective teaching learning environment through extensive use of ICT.

**Classrooms:** Most of the classrooms have been renovated and upgraded on modern lines with comfortable sitting arrangement, Wi-Fi connectivity, tiled floors, power back up etc. Some of the classrooms are also fitted with interactive projectors, white boards and E-learning devices.

**Seminar halls:** The institution has six well-furnished seminar halls with audio-visual facilities. Apart from that, some large classrooms which have projectors and other audio-visual facilities are also used as seminar halls when necessary.

**Laboratories:** There are laboratories in the departments of Botany, Zoology, Chemistry for UG, PG and PhD programmes and Physics, Biotechnology, Statistics, Mathematics, Geography, Education and B. Voc. Labs for UG programmes. There is also an Indigenous Language Lab and Central Computer Lab with internet facility. Other computer labs are there for practical of IT related works.

**Botanical Garden:** The College has a botanical garden with good

numbers of rare, vulnerable and medicinal plants and maintained by Botany Department.

**Specialized facilities:** There is provision of wheel chair, ramp, washrooms and Braille materials for differently abled students. All laboratories are adequately equipped with the latest instruments as per syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

**Student activities:** Facilities for indoor and outdoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. are available in the college campus.

**Cultural:** There are indoor and outdoor facilities like auditorium, seminar hall, indoor stadium, common room cum Gymnasium and open space for cultural functions, celebration of College Foundation day, Freshmen Social, College week, Independence Day, Republic Day celebration, sports, orientation programmes, medical camps, blood donation camps, college fest and awareness, seminars etc.

**Yoga:** Yoga cum Activity Room is available with adequate facilities which is also used for practicing dance and other cocurricular activities. There is a room for career counseling and placement unit. A medical room with adequate facilities is available for students, faculty and staff where a medical practitioner visits once every fortnight and also is available if emergency arises.

**NSS & NCC:** In and out campus NSS and NCC camps and other activities are carried out regularly which are funded by college authority. A separate NSS and NCC offices are located

in the campus.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

24

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

145.45

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nowgong College (Autonomous) has massive library with more than 60,000 books besides important journals, newspapers and magazines. The functioning of library is done by library software "Soul 3.0". The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC)

system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. Our library subscribes to the UGC N-List programme. We also have subscription to DELNET. Library is automated using Integrated Library Management System (ILMS) Name of ILMS

Software : SOUL

Nature of automation : Fully Automated

Version : 3.0

Year of Automation: 2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

1.9066

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

50

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The College has two IBM Servers which act as application and database servers for IMS (Institutional Management System) Software. The college has wellorganized 300 MBPS optical fibre network with numerous nodes to facilitate LAN and Wi-Fi Connectivity throughout the campus. For maintenance and upgradation of these facilities, Annual Maintenance Contract (AMC) has been signed with reputed and compatible agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

##### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3609	225

File Description	Documents
Upload any additional information	No File Uploaded
<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	A. 750 Mbps
File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded
<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	D. Any one of the above
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://sites.google.com/view/iqacnowgongcollege/e-content">https://sites.google.com/view/iqacnowgongcollege/e-content</a>
List of facilities for e-content development (Data Template)	<a href="#">View File</a>
<b>4.4 - Maintenance of Campus Infrastructure</b>	
<b>4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)</b>	
53.5	
File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded



4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Maintenance of the physical, academic and support facilities of the college is taken care-off by the Board of Management. Yearly review is done on all the facilities available both in-campus and offcampus and initiatives are taken for general maintenance as well as upgradation in order to upkeep and improve the facilities. To ensure the fulfilment of institutional vision and mission, advanced facilities are introduced as and when required for academic upliftment and progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1844

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

1062

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**B. Any 3 of the above**

File Description	Documents
Link to Institutional website	<a href="https://sites.google.com/view/iqacnowgongcollege/skill-development">https://sites.google.com/view/iqacnowgongcollege/skill-development</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

**784**

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students'**

**A. All of the above**

**grievances Timely redressal of grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

**5.2 - Student Progression**
**5.2.1 - Number of outgoing students who got placement during the year**

152

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**5.2.2 - Number of outgoing students progressing to higher education**

227

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**
**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

12

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

14

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The students' council of Nowgong College (Autonomous) has been actively engaged in various activities and administrative bodies of the college. The council actively participate in various student related events like college week, freshmen social; youth festival and different inter college competitions organized by Universities. Some of the office bearer of student's council is the member of the college administrative body like project monitoring committee of RUSA, Anti ragging committee, College disciplinary committee and IQAC. Besides this, student members are also involved in Admission committee for smooth functioning of the admission process every year. Few of the students are the members of the Nowgong College NSS unit and Red Ribbon Club and they offer social services at the time of emergency. The students also organize various blood donation camps to serve the needy people. The college has recently opened a time bank where many students have voluntarily enrolled to offer free service to the needy people in the Nagaon district and the nearby areas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

28

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The College has an active Alumni Association which engaged in various developmental activities of the college. President of this Alumni Association is Sjt. Rupak Sharma, MLA, Nagaon Sadar Constituency, Govt. of Assam and the Secretary is Dr. Nabaprasad Nath, Associate Professor, Department of Philosophy. Many distinguished persons are member of the Association. The Association selflessly conducted the Platinum Jubilee of the college in the year 2019. Apart from that, members of the association offer free teaching services and conduct various competitions for skill development of the students. The Association also actively gets involved in the maintenance of the reputation and honour of the college. They contribute books to the library of the college and offer financial support to conduct research related activities. Apart from a centrally run Alumni Association of the college, there are Departmental Alumni Associations which help in conducting various academic and cultural activities in the departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

#### 5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

##### Vision of the Institution:

The vision of our institution is to ensure quality culture as the prime concern in the college for evolving, enhancing and sustaining excellence in its academic and administrative practices, to make it more vibrant, student centric and relevant and to set benchmarks for their periodic evaluation and also to provide outstanding education and training to the maximum, at affordable cost and raise the aspirations of our learners and enable them to achieve their goals.

##### Mission of the Institution:

The discovery and dissemination of new knowledge are the central themes of our mission. The college aspires to support the progression of individuals through education. The college endeavours to :

- Maintain high quality academic standards.
- Provide academic and personal enrichment opportunities to enhance lifelong learning.
- Create environments for holistic development and growth of our

students and teachers.

- Ensure the availability of efficient academic and student support services.
- Instill moral and ethical approach among students to face challenges.
- Instill in them a spirit of enquiry, a scientific temperament and humanistic value.
- Develop their spirit of patriotism, dedication and service.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

All major decisions of the institution are taken by the Principal in consultation with the Governing Body (Board of Management). However, so far the academic matters are concerned, the Academic Body, comprising of the Head of the departments and chaired by the Principal, takes the necessary decisions for smooth execution of various academic exercises.

The decision making power is decentralized and distributed among these committees and units by the college authority. The college encourages organizing of different programmes for the nearby community areas and in adopted villages. These programmes are conducted by various units of the college in association with IQAC.

The Head of the departments are also empowered to look after the day-to-day administrations of the department and report to the Principal. There are opportunities for any staff of the institution to provide suggestions or opinions for the greater welfare and upliftment of the institution. Students and other stakeholders of the institution can also provide their suggestion through formal or informal-feedback mechanisms.

The Principal, HoDs and faculty members are involved in defining policies and procedures, rules and regulations pertaining to admission, research, placement, discipline,

counselling, training and library services etc.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

"Sarothe- The Time Bank", a special cell has been constituted for the welfare of the isolated abandoned people of the Nowgong College (A). The institute has extracted the concept of Time Bank for the first time in India from Switzerland . The initiative has been taken by IQAC and NSS unit of the college. Under the Concept, any needy person or any needy retired teacher of Nowgong College fraternity will be served by the members of Time bank by devoting their time with them. The time spent by the Members will be deposited in their specific account which can be used by them at the time of their need. Thus the Members are earning/saving their time to be utilized in future. There will be no money transaction between the Members and the service seekers. This time can be used by seeking service at the time of his/her own requirement in instalments or one time.

The institute has been facilitating experimentally such cases successfully.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Appointment and service rules of the institution are guided by Director of Higher Education, Government of Assam. Rules and regulations are formed for efficient management of administrative work and proper functioning of the institution. The various functioning of the institute is handled according to the organizational structure given above. The IQAC of the institute participate actively in most of the activities of the college to attribute in many aspects and to maintain the standard of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://sites.google.com/view/iqacnowgongcollege/organogram">https://sites.google.com/view/iqacnowgongcollege/organogram</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution possesses certain welfare measures for all the teaching and non-teaching staff to constantly maintain the good professional relationship and balance with employee's work and their personal lifestyle. Some of the existing welfare measures are itemized below:

1. Maternity leave when required.
  2. As the institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals.
  3. Karamchari Kalyan Nidhi and the Employees' Mutual Aid Fund are the two welfare measures adopted by the institution for the non-teaching staff.
  4. Faculty members are constantly supported by the authority for their development in professional career.
  5. Various professional developmental programmes are conducted on regular basis for both the teaching and non-teaching staff.
  6. "Worker Engagement" is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
  7. There is a Women's Cell in the institution which supports various needs of the female teachers and organizes programmes which basically focus on the welfare of women.
  8. The College has well managed catering facilities for teaching and non-teaching staff.
  9. The medical facilities not only provide medical support to needy students but also to faculty members and non-teaching staff.
- In a nutshell, the institution strives hard to keep our staff happy and healthy.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

19

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Financial audit at Nowgong College (A) is done at two different levels

1. Internal Audit
2. External Audit

Internal Audit is done by the internal auditors who have served at the office of the Accountant. This practice is initiated by the Principal of Nowgong College (A).

The External Audit is done by the auditors appointed by the Accountant General, Government of Assam.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

3

File Description	Documents
Annual statements of accounts	<a href="#">View File</a>
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution generates fund through collection of admission fees, examination fees and various sources and the fund collected are used in many institutional strategies and the effective mobilization can be observed from the data provided below-.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

After the first cycle in 2004, (Grade A), the IQAC and the college authority collaboratively initiated various administrative and academic activities for the students, non-teaching staffs and the teaching staffs. In second cycle (Grade A) in the year 2011, Add On courses and PhD course have been introduced in various departments. Various other administrative, academic and extension activities had been initiated by the IQAC and the college authority. The FDPs, soft skill development programmes, workshops and seminars were conducted for the teaching staffs and the professional development programme for the non-teaching staffs. The MHRD selected the institute for opening the Institute Innovation Council (IIC) for the development of skill of the students. And in the third cycle, the institute secured Grade A again in the

year 2016 with CGPA 3.27, the validity of which has been extended upto 31st Dec, 2025. As per the recommendation of NAAC peer team, the institute applied for the Autonomous College to the UGC and subsequently the institute obtained the status of Autonomy in the year 2020. The institute has also been declared as Mentor institute under UGC PARAMARSH Scheme. The institute also initiated a free Indigenous Language Lab with the collaboration of IQAC and with the help of the institute's own faculty members to prepare the teaching aspirants in case they are appointed in various regions and districts of the home state.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**IQAC, Nowgong College(A) organises workshop, training program for faculty members periodically to upgrade teaching learning processes, specially development of E-content and video lecture. The Faculty development programmes for the development of E-content and use of E-resources on teaching and related activities were also been conducted. Under the initiative of the parent-teacher association of Nowgong College (PTANC) in collaboration with Internal Quality Assurance Cell (IQAC), periodic virtual and offline Parent Teacher Meet is also conducted discussing mainly on new courses which is being added in the existing course for the all-round development of the students. Analysis of feedback forms are also done very seriously for making the institution the best think-tank.**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and**

**A. Any 4 or all of the above**

**used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The Women's Cell of Nowgong College actively involves in initiating gender-based awareness programmes by extension activities like health camps, showing films on gender issues, organizing motivational talks etc. This year the International Women's Day was observed on 8th March by showcasing three films on gender-based issues for the students with an interaction programme with the director. On World Environment Day Women's Cell organized extempore speech, quiz and plantation programme among school students at Jalmoi Gaon, the adopted village of the college. The women cell also organized a special lecture programme on Adolescence and Mental Health.

Moreover, on the World Environment day on 6th June the members of the cell arranged a eco sensitive awareness programme at the adopted village of the college by organising a quiz amongst school children and awareness programme with the women of the village.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

B. Any 3 of the above

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid waste management—There is a vermicompost plant at Botanical Garden maintained by Zoology department for recycling vegetable waste products into fertilizers.

Liquid waste management --- Drainage system (all liquids) is channelized with Municipal waste disposal and drainage system

Biomedical waste management- There is an incinerator for sanitary napkins waste management in the College Girls'hostel for proper feminine hygiene.

E-waste management—E-waste are stored in a secured place and outsourcing services are available for proper disposal.

Waste recycling system- There is a rain water harvesting plant in the college premises for collection and storage of rain, rather than allowing it to run off. Rainwater is collected from a roof-like surface and redirected to a tank, or reservoir with percolation so that it seeps down and restores the ground water.

There is also a Bio-degradable waste management system in the



Botanical garden of the college premises.

Hazardous chemicals and radioactive waste management– there is a Bio-safety Ethical Committee in the institution for hazardous chemicals waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</b></p>	B. Any 3 of the above
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**Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes youth festival that incorporates different cultural and literary events along with sports such as the cultural procession competition among departments that reflect the ethnic diversity of the region. The cultural procession reflects the ethnic variations within the state of Assam and the North East at large. Moreover, a bookfair and wall magazine competition is held every year as a part of the Basant Utsav where students from all communities take part that reflect the unity in diversity in the institution's educational set up. Every year Silpi Divas is celebrated on 17th January to commemorate the birth anniversary of cultural doyen of Assam Jyoti Prasad Aggarwala who contributed immensely to the field of Music, Drama, and Films. Moreover, the Sattriya Department in the college fosters the cultural teachings of Vaisnavite Saint Mahapurush Srimanta Sankardeva and bears testimony to the communal harmony spread by the greatest cultural icon of Assam.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

National Constitution Day was celebrated by the Department of Political Science, Nowgong College (Autonomous) on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HOD, Political Science. In his speech, he highlighted the significance of the day and the history of constitution day Celebration. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution and helped the students to repeat it. The celebration came to an end with vote of thanks offered by Debasish Nath (Assistant Professor, Department of Political Science).

A pro-active NSS team regularly organizes no crackers campaign, no synthetic colours campaign before festivals like Diwali and Holi to inculcate civic values amongst the student community and the citizens of the town at large. Moreover, a mass blood donation camp was organized on 17th March 2021 where 120 students registered themselves to be active donors. Moreover, various events like webinar, workshop etc. were organized in societal needs.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**Yes, The Institution celebrates / organizes national and international commemorative days, events and festivals**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice 1:

1. Title of the Practice: Time Bank
2. Objective of the Practice: A Special Cell to ensure for the welfare of the isolated as well as abandoned people of the society.
3. Context: People who have their account have to offer time service in a relative manner
4. The Practice: Assurance of humanitarian service to old and infirm individuals by the student s community. First institute in Assam to open this service.
5. Evidence of success: passbook issued and good number of

people have registered.

6. Problem encountered: Lack of transport facility and immediate hospitalization.

#### Best Practice 2:

1. Title: Mentor Institute
2. Objective: To guide and direct its mentee institutions in formulating educational guidelines
3. Context: Upliftment of Non accredited HEI under the guidelines of NAAC

1. The practice: MoU signed
2. Evidence of success: Visited Colleges
3. Problem encountered: Lack of awareness amongst concerned mentee institutions.
4. Notes: NC is as a benchmark of mentoring.

File Description	Documents
Best practices in the Institutional website	<a href="https://sites.google.com/view/iqacnowgongcollege/best-practice">https://sites.google.com/view/iqacnowgongcollege/best-practice</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The college is a multi faculty college with Arts, Science and Commerce discipline. The college has 14 undergraduate Arts, 7 undergraduate Science, 3 undergraduate Commerce departments along with 6 post graduate Arts, 4 post graduate Science and PhD programme in 6 departments, apart 3 B. Voc., 15 certificate and 2 diploma courses. The college after acquiring its autonomous status in 2020 has now established a benchmark in the academic scenario of North East India by successfully clearing its first batch of PG final exams in the current session. Moreover, the college has opened full-fledged PhD programme in 7 departments where students have been admitted from the

current session. There are 10 recognized supervisors and above 19 research scholars undertaking research activities in the institutional premises under UGC guidelines of conducting coursework and research. Further the college has already developed its unique and distinctive NEP structure and course design and shall implement the same from 2023. The college has received DST funded FIST grant and DBTs Advanced Institutional level Biotech Hub. Considering it's quality initiatives UGC has recognised as Mentor institute under UGC Paramarash scheme and MoE and MHRD have selected college for Institutional Innovation Council.

File Description	Documents
Appropriate link in the institutional website	<a href="https://www.nowgongcollege.edu.in/">https://www.nowgongcollege.edu.in/</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- Implmentation of NEP 2020 from the year 2023 as per guidelines.
- Organizing seminar/workshop/training programmes for capacity building of college fraternity and the community as a whole.
- Scaling up the community based programmes like "Let us go to school", "Mobile library" and other programmes for a social cause.
- More community engagement programmes will be introduced involving NCC, NSS, Red Cross, Red Ribbon Club ,Ecoclub etc.
- To scale up the scientific temperment among students , awards will be offered to students having outstanding research plan.
- Seed money will be provided to students for entrepreneurial activity.
- Central Instrumentation Facility (CIF) will be established.
- Skill based programmes will be introduced in UG and PG level.
- More UG, PG and Ph.D programmes will be introduced.
- More courses on Indian traditional knowledge system will be introduced. skill enhancement courses will be developed for Promotion and preservation of indigeous languages.
- MoUs will be established with reputed

organization/institution for student internship and mentoring programme in sports, music, skill enhancement, research etc.