



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	NOWGONG COLLEGE
• Name of the Head of the institution	Dr SARAT BORKATAKI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03672235640
• Mobile No:	9435063014
• Registered e-mail	principal@nowgongcollege.org
• Alternate e-mail	principalnowgongcollege@gmail.com
• Address	A.T.ROAD,NAGAON,ASSAM
• City/Town	NAGAON
• State/UT	ASSAM
• Pin Code	782001
2.Institutional status	
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	GAUHATI UNIVERSITY
• Name of the IQAC Coordinator	DR. KRISHNA KT. MEDHI
• Phone No.	9435164512
• Alternate phone No.	7002546286
• Mobile	9435164512
• IQAC e-mail address	iqacnowgongcollege@gmail.com
• Alternate e-mail address	medhikrishnc@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.nowgongcollege.edu.in/aqar/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.nowgongcollege.edu.in/calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	75.55	2004	04/11/2004	03/11/2009
Cycle 2	A	3.18	2011	27/03/2011	26/03/2016
Cycle 3	A	3.27	2016	02/12/2016	31/12/2025

6.Date of Establishment of IQAC

07/08/2003

7.Provide the list of funds by Central / State Government

UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NOWGONG COLLEGE	Infrastructure Grant	RUSA	2020/ TWO YEARS	65.0L
NOWGONG COLLEGE	Infrastructure Grant	UGC	2020/ ONE YEAR	10.0L
NOWGONG COLLEGE	RENOVATION GRANT	MLA Local area development	2020 / ONE YEAR	10.0L
NOWGONG COLLEGE	UPGRADATION /RENOVATION	OWN RESOURCE	2020/ONE YEAR	64.0L
NOWGONG COLLEGE	LIBRARY RESOURCE DEVELOPMENT	KKSHOU/IDOL/IGNOU	2020/ONE YEAR	0.50L
FACULTY	MRP	DST	2020//THREE YEARS	10.0L

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	

11. Significant contributions made by IQAC during the current year (maximum five bullets)

- Organization of national/international workshop, seminar, webinar, e-conference etc in context to COVID-19 pandemic as well as stress management services for better student support.

- Study on Impact of COVID-19 pandemic on socioeconomic scenario in rural areas of Assam.

- Introduction of skill based programmes as well as other elective subjects in view of NEP 2019-2020.

- Adoption of innovative and institutional best practices in view of COVID- 19 pandemic for social benefit.

- Upgradation of infrastructural facilities and support services and constitution of a trust to offer seed money for quality publication and research project proposal submission

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Organization of workshop, seminar, webinar, e-conference etc..	15 Nos of workshop, seminar, webinar, e-conference etc in context to covid pandemic as well as stress management services for better student support.
Upgradation of infrastructural facilities and support services.	05 nos. of classrooms are upgraded to smart classroom/e-classroom. Wifi installation at SPP Girls' hostel. Upgradation of Library facility.
Introduction of skill based programmes	13 nos of certificate courses, diploma courses are introduced.
Support for quality research and publications	Constitution of a trust to offer seed money for quality publication and research project proposal submission
Stress management and student support service	Stress management and other student befitted programme are organized for better student support.

13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Body of Nowgong College</td> <td>12/07/2021</td> </tr> </tbody> </table>	Name	Date of meeting(s)	Governing Body of Nowgong College	12/07/2021	
Name	Date of meeting(s)				
Governing Body of Nowgong College	12/07/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020</td> <td>24/02/2022</td> </tr> </tbody> </table>	Year	Date of Submission	2020	24/02/2022	
Year	Date of Submission				
2020	24/02/2022				
Extended Profile					
1. Programme					
1.1 Number of courses offered by the institution across all programs during the year	51				
File Description	Documents				
Data Template	View File				
2. Student					
2.1 Number of students during the year	3424				
File Description	Documents				
Data Template	View File				
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	704				
File Description	Documents				
Data Template	View File				

2.3	894
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	85
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	85
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	73
Total number of Classrooms and Seminar halls	
4.2	11172000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	165
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes, the institution has a very well planned and systematic process

for effective delivery of curriculum in stipulated time and also has a formal mechanism of proper documentation of curriculum transaction. The measures undertaken in this regard are- (A) Mechanism for Curriculum Delivery

1. For effective curriculum delivery, the college regularly develops plan of all the activities in the starting of every academic session, considering the academic calendar of the affiliating university
2. The college develops the semester plan involving teaching days, observation days, other non-teaching but working days, like sessional examination, functions, students' election, college week, foundation day etc.
3. Daily Class Routine is prepared by a centrally set up committee keeping in view the credits of each paper of each subject.
4. Meetings with HoDs of all the departments are arranged for facilitating action plan at the departmental level.
5. The departments are given ample freedom to take additional classes for slow learners. Consequently, all the departments develop their own lesson plan considering the workload.
6. The teachers at their own level develop unit plan as well as lesson plan.
7. An Academic Council, comprising of all the HoDs as member and Principal as chairman, is constituted for discussing and solving problems relating to the academic issues like effective curriculum transaction, coverage of syllabus within the stipulated period, holding of sessional examinations, seminars, participation of students in academic activities and so on.
8. The institution provides ICT based classrooms having wi-fi facility, smart board, projectors, computer etc. for vivid and effective delivery of the curriculum.

(B) Mechanism for Documentation of Curriculum Delivery

1. Lesson plan of individual teacher is well maintained and is regularly supervised by the HoDs of respective departments.
2. The college has developed a structured format titled "Daily Performance Index" in which each teacher keeps the record of the daily activities performed during the college hours, like number of classes taken in different courses, other administrative as well as academic activities etc..
3. Besides, the college has developed a structured format for every department titled 'Daily Log Book' to keep record of the topics being taught by the individual teacher in the respective classes.
4. The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction. The reports are analysed by the authority and consequently necessary steps are taken.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has its own CIE for improvement of result and learning capability of the students. For this purpose, apart from regular sessional and other examinations, every department of the college conducts class/unit tests in both online and offline mode, seminars and webinars, hands on training programmes etc.. Besides, home assignments, group discussions, field works etc. are also carried out to evaluate and improve the performance of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in **A. All of the above** following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
 Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

586

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

409

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Yes, the institution integrates number of crosscutting issues

relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. For this purpose, various programmes are conducted for students of different categories. The committee for 'woman anti-harassment and internal complaint' organizes programmes on woman empowerment, laws for women, celebration of women's day etc. The N.S.S. unit of the college is very proactive in conducting different extension activities not only in the college premises but also in the adopted villages of the institution. Emphasis is given on major gender issues to address the activities like Save Girl Child Campaign, essay writing and poster making competition, wall paper presentation etc. The N.S.S. unit of the college promotes environmental protection through tree plantation and other sustainable development programmes. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programmes including tree plantation, village cleanliness campaign, cleaning of gutters, digging of soak peats, plastic free drive etc. Awareness programmes and competitions like poster making, drawing and painting, debate competition etc. on various issues like witch hunting, poaching and wildlife conservation, swacchata, AIDS, POSCO Act, adult literacy etc. are organized to sensitize people of the neighbouring areas and localities. Various activities like quiz and poster competitions, invited talks are also organized to create awareness about nature, biodiversity, environment and sustainability. The college takes special efforts for the integration of ethical and human values through extra-curricular activities. Guest lectures on value education have been organized for students. National festivals celebration like Independence Day and Republic Day etc. serve as a platform to enliven patriotic and moral values of students. Different social activities have been initiated by the college, like Health and Hygiene awareness programme, medical check-up camps, AIDS awareness programme, Voter's awareness programme, Road safety Campaign, Blood donation camp etc. for all-round development of the student community.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

19

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

904

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://profilelogin.admissione.online/UploadFiles/Notices/NColge_Feedback%20Report%2020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1389

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

714

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The Institution has adopted certain strategies to assess the students and to identify those who need special attention. It also administers intelligence test and emotional intelligence test to know the IQ and EQ level of the newly admitted students. Students' participation is sought in the class, where all the students are encouraged to take active participation in the discussion of the texts/ topics taught in the classroom. Moreover, the class test and sessional tests are also held to assess the learning of the students. Projects and assignments, based on prescribed topics and themes, are given to the students. They are also motivated to participate in group discussions in the class. Weak students are identified on the basis of the participation as well as the performance of the students. Remedial or special classes are arranged for those students who need special help. Sometimes worksheets are also designed for them on the basis of their learning aptitude. Necessary guidance is given to the students to write answers and to prepare notes. The answer scripts and marks obtained by the students in internal and external examinations are shown to the students for their understanding of the errors. The students are given counselling to overcome their exam related fears. Regular home assignments are also given to the students to ensure that they can cope with the syllabus.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3424	115

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods are adopted by the teachers for classroom teaching. PPTs are prepared by the teachers for effective teaching. Along with this, the institution administers psychological tests like ink-blot test, personality test, intelligence test, emotional intelligence test, adjustment test and memory test etc. wherever applicable. Films and video clippings, which are based on or adaptations of prescribed texts, are shown in the classroom to make teaching-learning interesting and also to help the students learn, understand and remember the texts easily. Field based learning, project works, exposure visits to premier institutions, laboratories, industries, interaction with eminent academician, scientist, seminars, workshops, hands-on trainings, sensitization programmes etc. are also carried out for ensuring experience-centric and participative learning. Emphasis is laid on proper interaction in the classroom. Students' active participation is sought in the classroom, where they participate in the discussion of texts/ topics taught. Projects and assignments, based on prescribed topics and themes, are given to the students to enable them to learn, think and work out. Problem solving method is used by the teachers to teach statistics and project work. Students are also engaged in group discussions in the classroom to encourage to present their own perspective. Teachers provide sufficient study materials on the topics/themes taught to the students. Class tests are regularly conducted to assess the performance of students. Based on the assessment, special classes are sometimes arranged to address the learning problems of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers resort to the use of ICT tools in the classroom for

effective teaching. PPTs are prepared by the teachers for the better understanding of the students. The institution has its own E-resources like SWAYAM NPTEL local chapter, youtube channel where the E-contents developed by the faculty members are uploaded for a better teaching-learning outcome. Other E-resources like E pathsala, National Digital Library etc. are also available in the college website. The fully automated institutional library serve as a source of all digital E- resources. Films, which are based on prescribed texts or are adaptations of the texts, are shown in the class to make teaching-learning interesting and also to help the students learn, understand and remember the texts easily. Teachers also prepare videos of their classroom lectures. Online video clippings are shown to the students in the classroom to facilitate smooth learning. Sufficient study materials and online resources on every topic/theme are given to the students. Materials from online journals are referred to and links to different journals are provided to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

41

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

85

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows rules and guidelines regarding the assessment and evaluation process, as prescribed by the affiliating/parent university (Gauhati University) and the academic council of the institution. The internal assessment is conducted in a systematic manner, incorporating students' performance in sessional examinations of both theory and practical courses, attendance, home assignments, seminars presentations and project. Academic calendar is prepared following the academic calendar of the affiliating/parent university (Gauhati University) at the beginning of each session, and is made available in the college website and the notice-board of the departments. Thus, students come to know about the dates of sessional examinations, submission of assignments etc. in advance.

In sessional examination, question papers are set by the respective department. The faculty in charge organizes seminars and project presentation schedule with due consultation with the HoD and inform the students about the same. Students present their work or report via PPT presentation and are evaluated on the basis of various parameters set by department.

For assessment of performance in practical course, students are engaged in laboratory works followed by a viva conducted by the department. After evaluation, marks are displayed in the notice board of respective departments. Answer scripts are shown to the students to maintain the transparency of the evaluation system. All the records of attendance in internal examinations, question papers, evaluated answer scripts, mark-sheets are properly maintained by the departments for academic audit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various internal examinations are being conducted throughout a

semester. The evaluated answer scripts of the examinations are shown to students in the classroom and the concerned teacher receives individual grievances of the students regarding any kind of discrepancy or necessary correction. After the completion of the examination process, the marks are displayed on notice board of the department to maintain transparency. If any discrepancies are reported by the students, they are resolved by the faculty members immediately.

Teachers evaluate the assignments and later the evaluated assignments are given back to students for maintaining the transparency and to ensure to resolve grievances if any. For practical examinations, experiments performed in the laboratory are immediately evaluated by the teacher and the performance marks are assigned. The laboratory submissions (Practical records) are returned to the students immediately. This provides a transparent method for students to reflect on strengths and weaknesses. Project evaluation is conducted by a panel consisting of teachers of the department and an external evaluator.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In compliance with the objectives of programme and course outcomes, the respective departments offer the courses after rigorous consultation with all faculties and the stakeholders. After attainment of consensus by the affiliating/parent university and academic council of the institution, the same are publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum /regulations books

- Class rooms
- Department Notice Boards
- Laboratories
- Student Induction Programs
- Parent meet
- Faculty meetings
- Library

While addressing the students, the HoDs create awareness on programme and course outcomes. The faculty members, class teachers, mentors, course coordinators inform the students and create awareness and emphasize the need to attain the outcomes.

Programme outcomes (POs) are broad statements that describe the professional accomplishments which the programme aims, and these are to be attained by the students by the time they complete the programme. POs incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students.

So far the course outcome is concerned, the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course are explicitly discussed with the students. The students are clearly specified and communicated about the course outcome. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members. The HoD of a department verifies it and finally, it is discussed in the concerned department's course-wise BOS meeting and is later approved by the members of the BOS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a system in place for measuring the levels of attainment of programme outcomes and course outcomes.

Attainment of the Programme Outcomes

At the postgraduate and undergraduate level, the attainment of programme outcome is measured through students' progress to higher studies. Another measurement of attainment is students' placement record in various organizations and institutions.

The feedback system of different stakeholders of the institution helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and so on, which are pertinent questions and which help the institution to measure its learning outcomes.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation) process, timely setting up of question paper, evaluation and result.

At the departmental level, the Head of the Departments and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average or as slow learners. The 75 percent of compulsory attendance to qualify for appearing in the examination of the courses is strictly adhered to, to ensure students' participation in the class. The attendance is also tied with internal evaluation process. The teacher of a concerned course keeps the records of the students to appraise the progress of the student. The continuous evaluation is done through tests, written assignments, presentation of papers, oral presentations, field-work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study. The detailed guidelines provided by the affiliating/parent university are duly followed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

869

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://profilelogin.admissionone.online/UploadFiles/Notices/NColge_Students%20Satisfaction%20Survey%202020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

55.86

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session of 1st July 2020 to 30th June 2021, Nowgong College has carried out many extension activities and outreach programmes for the benefits of the students and for the well-being of the society. Because of the COVID situation and normal life hindered by lockdowns, some of the activities were conducted via online platform such as Google Meet, Zoom and Cisco Webex. The NSS community of the college is very active, and they are routinely engaged in conducting extension as well as awareness programmes among the nearby village areas as well as in adopted villages. A special camp was organized during 12-03-21 to 18-03-21 by the NSS, Nowgong College unit, for awareness of social distancing among the

people and masks were distributed to them. A mass blood donation programme was also organized by NSS unit in association with the Red Ribbon Club, Nowgong College on 16-03-2021. For the sensitization of gender issues, the Women's Cell of Nowgong College organized an extempore speech competition among the students on the occasion of International Women's Day 2021. Besides, Nowgong College is very concerned about the Swachhata Abhiyan and routinely monitors the Swachhata in the campus. To enlighten the students as well as teachers community of the college about Swachhata, an online workshop on Swachhata was organized via online platform on 4-05-2021 in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of Education, Govt. of India. The college has also taken up various initiatives to promote entrepreneurship among the students. On 18-03-2021, a brainstorming event "IDEATHON: Empowering Ideas-Fueling ICT Based Innovation" was organized by the College in association with "Assam Startup- The Nest" for the benefit of the student incubates. Apart from these the students of Nowgong College organized several anti-drug, anti-tobacco campaign within the campus as well as in the nearby areas in association with District Health Administration. Volunteers of Red Ribbon Club and NSS unit of the College conducted various awareness campaigns for cancer and tobacco control in the month of April 2021. Various national and international celebration days like World Environment Day, World Earth Day, World Health Day etc. were celebrated with great enthusiasm to create awareness among the people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

580

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Yes.

Nowgong College has always worked for the mission of providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT. The infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector.

Teaching Learning activities: classrooms, technology enabled learning spaces, seminar halls, laboratories, botanical gardens, animal house, library, specialized facilities and equipment for teaching, learning and research etc.

Classrooms: Most of the classrooms have been renovated and upgraded on modern lines with comfortable sitting arrangement, Wi-Fi connectivity, tiled floors, power back up etc. Some of the classrooms are also fitted with interactive projectors, white boards and E-learning devices.

Technology enabled learning spaces: Most of the classrooms provide conducive environment for technology enabled learning. Library is also equipped with touch-screen lightweight laptops for use in searching book catalogues, viewing E-journals and online learning resources.

Seminar halls: The institution has six well-furnished seminar halls with audio-visual facilities. Apart from that, some large classrooms which have projectors and other audio-visual facilities are also used as seminar halls when necessary.

Tutorial spaces: Classrooms are used for tutorial and remedial coaching classes after regular classes for slow learners.

Laboratories: There are laboratories in the departments of Botany, Zoology, Chemistry, Physics, Biotechnology, Statistics, Mathematics, Geography, Education and B. Voc. Courses. There is also an Indigenous Language Lab and Central Computer Lab with internet facility. Other computer labs are there for practical of IT related works. It is noteworthy that laboratories of Department of Botany, Chemistry and Zoology have been recognized as Ph.D level laboratories by the affiliating/parent university i.e. Gauhati University.

Botanical Garden: The College has a botanical garden with good numbers of rare, vulnerable and medicinal plants. They are looked after and maintained by the faculty members of the Botany Department, members of the Nagaon-Kolongpar Branch of Assam Science Society and attendants.

Specialised facilities: There is provision of wheel chair and ramp for physically challenged students. Apart from that there is a washroom for differently abled students. Braille materials are available in the library for the visually impaired students. Equipment for teaching, learning and research include laptops, fixed projectors, smart boards, few classrooms with laptops in each desk for enabling parallel usage by students along with the teacher, computers with upgraded version of GIS software and specialized instruments for students of the Geography department. All laboratories are adequately equipped with the latest instruments as per syllabus. The college library is equipped with printer, reprographic facility and SPSS package for teaching, learning and research facilities. All corridors, open spaces and lanes are utilized for displaying various academic activities/information to create a conducive academic environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities: Facilities for indoor and outdoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. are available in the college campus.

Cultural: There is an auditorium for extracurricular activities of the institution like cultural functions, orientation programmes, medical camps, blood donation camps, college fest and awareness, seminars etc. The college has a common ground which can be used as an open stage for cultural activities and functions like celebration of College Foundation day, Freshmen Social, College week, Independence Day, Republic Day etc.

Sports: The playground of the District Sports Association, Nagaon is

used for the Annual Sports Meet and other competitions. Necessary MoU has already been signed with District Sports Association, Nagaon for such activities. Apart from this, college also has its own facilities for indoor and outdoor games like volley ball, badminton, and basketball etc. with one indoor stadium. Games (indoor): Common Room cum Gymnasium is equipped with carom board, table tennis board and chess board. Yoga cum Activity Room is available in the campus. Games (outdoor): A quadrangle within the premises is used for sporting activities like badminton, throw-ball and basketball. The indoor stadium is equipped with modern gym equipment (Exercise Cycle, Exercise Ball, Treadmill, Fitness Bench, Twister machine etc.) for exercise and physical fitness.

Yoga: Yoga cum Activity Room is there with the whole room covered by yoga mats and it is also used for practicing dance and other co-curricular activities. Rooms are available for students' society meetings. There is a room for career counselling and placement unit. A medical room with adequate facilities is available for students, faculty and staff where a medical practitioner visits once every fortnight and also is available if emergency arises.

NSS: Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities. A separate NSS Office cum room has been assigned to NSS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

111.72

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nowgong College has massive library with more than 60,000 books besides important journals, newspapers and magazines. The functioning of library is done by library software "Soul 3.0". The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC) system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. Our library subscribes to the UGC N-List programme. We also have subscription to DELNET.

Library is automated using Integrated Library Management System

(ILMS)

Name of ILMS Software : SOUL

Nature of automation : Fully Automated

Version : 3.0

Year of Automation: 2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.9066

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Nowgong College is equipped with IT facilities. The College has two IBM Servers which act as application and database servers for IMS (Institutional Management System) Software. The college has well-organized 300 MBPS optical fibre network with numerous nodes to facilitate LAN and Wi-Fi Connectivity throughout the campus. For maintenance and upgradation of these facilities, Annual Maintenance Contract (AMC) has been signed with reputed and compatible agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65.68

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of the physical, academic and support facilities of the college is taken care-off by the Board of Management. Yearly review is done on all the facilities available both in-campus and off-campus and initiatives are taken for general maintenance as well as upgradation in order to upkeep and improve the facilities. To ensure the fulfilment of institutional vision and mission, advanced facilities are introduced as and when required for academic upliftment and progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

1065

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

846

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

846

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

88

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

314

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

23

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' council of Nowgong College, known as Nowgong College Students' Union (NCSU), has been actively engaged in various activities and administrative bodies of the college. The council actively participates in various student related events like college week, freshmen social, youth festival and different inter college competitions organized by universities. Some of the office bearer of students' council is the member of the college administrative body like project monitoring committee of RUSA, Anti-Ragging Committee, Anti-Sexual Harassment Committee and Grievance Redressal Cell, College Disciplinary Committee and IQAC. Besides these, student

members are also involved in Admission Committee for smooth functioning of the admission process every year. The NCSU also plays an important role in Nowgong College NSS unit and Red Ribbon Club and Eco Club and they offer social services at the time of emergency. During the time of Covid pandemic they prepared masks, held awareness camps and helped in the vaccination process at the college campus. Many students are also engaged in different activities of Institution Innovation Council (IIC). This institution has a fully functional IIC which mainly emphasizes on entrepreneurship developmental programmes and follows the activity calendar of IIC, MHRD. Presently more than 60 students have become members of Nowgong College (Autonomous) IIC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association provides an interface for establishing a link between the alumni, staff, and students of the institution. The

alumni association confers active participation in different aspects of the college and alumni of different departments directly remain in contact with their respective departments and exchange ideas for development of the department. The alumni association contributes through various other means:

Book contribution: Alumni of different departments contribute to the department through book donation. Some alumni of Economics department have donated a good number of books to the department.

Alumni meet: Nowgong College has a tradition of inviting alumni for annual alumni meet. In this meet alumni get chance to reconnect with their alma mater and old friends. This is the best platform for networking and sharing new ideas. These inputs prove to be helpful for the academicians to mould the aspiring students. All departments under this association have organized virtual alumni meet with grand success.

Promoting institute events: Alumni association of Nowgong College has contributed financial support to 11 departments of the college for conducting national webinars.

Entrepreneurship awareness: Some of our alumni have established start-ups in different sectors, many of them are first generation entrepreneurs. They in different meetings enlighten the students by sharing their challenges and success stories. Two active alumni of this college Partha Rathi Hazarika and Anowar Hussain have delivered their motivational speech in various events of the college.

Financial assistance: The alumni of the institution regularly contribute funds for different developmental activities. During this year alumni have contributed fund for organizing webinars in different departments. An executive meeting of Alumni Association was held on 26/4/2021. As per decision of the meeting, 11 departments have been paid an amount of Rs.1500/-each for conducting national webinars. The local MLA (Nagaon LAC) who happens to be the president of Nowgong College Alumni Association has contributed a substantial amount for Platinum Jubilee Celebration of the college and also has provided all sorts of support and help for smooth conclusion of the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institution:

Our vision is to provide outstanding education and training to the maximum at affordable cost and raise the aspirations of our learners and enable them to achieve their goals.

Mission of the Institution:

The discovery and dissemination of new knowledge are the central themes of our mission.

The college aspires to support the progression of individuals through education. The college endeavours to :

- Maintain high quality academic standards.
- Provide academic and personal enrichment opportunities to enhance lifelong learning.
- Create environments for holistic development and growth of our students and teachers.
- Ensure the availability of efficient academic and student support services.
- Instill moral and ethical approach among students to face challenges.
- Instill in them a spirit of enquiry, a scientific temperament and humanistic value.

- **Develop their spirit of patriotism, dedication and service.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the major decisions of the institution are taken by the Principal in consultation with the Governing Body (Board of Management). However, so far the academic matters are concerned, the Academic Body, comprising of the Head of the departments and chaired by the Principal, takes the necessary decisions for smooth execution of various academic exercises. The basic functioning of the institution that reflects decentralization and participative management is as follows:

A. Governing Body

1. Academic Committee

a. Departments

b. Library

2. Purchase/Construction Committee/PMU

3. Nowgong College Students Union

4. Examination Committee/Admission Committee

5. Women Cell

6. IQAC

a. NSS/NCC/RRC/Science Society/Eco-club etc.

b. Alumni Association

c. PTA

d. GR Cell/Anti Sexual Harassment cell/Anti-Ragging Cell

- e. IIC
- f. Nowgong College Biodiversity Society/Sankardev Sahitya Chora
- g. Ethics & Biosafety Committee
- h. United Nations Academic Impact (Nowgong College Unit) etc..

The decision making power is decentralized and distributed among these committees and units by the college authority.

The college encourages organizing of different programme for the nearby community areas and in adopted villages of the college. These programmes are conducted by various units of the college in association with IQAC. During the last year the NSS unit, in collaboration with department of Zoology and Botany of Nowgong College, has organized a month long hands-on training programme on culture of ornamental fishes, aquarium making and marketing in addition with mushroom cultivation and vermicomposting for the self-employment of migrant workers who have left their jobs in other states and came back home during COVID-19 pandemic situation. Moreover, making decisions regarding implementation of projects funded by government or any agency, the concerned units like construction committee, PMU etc. supervise the tasks like invitation of tender, preparation of comparative statement, allotment of work order etc.

The Head of the departments are also empowered to look after the day-to-day administrations of the department and report to the Principal. There are opportunities for any staff of the institution to provide suggestions or opinions for welfare and upliftment of the institution. Students and other stakeholders of the institution can also provide their suggestion through formal or informal-feedback mechanisms. Suggestion box is kept in every departments for the students.

The Principal, HoD and faculty members are involved in defining the policies and procedures, rules and regulations pertaining to admission, research, placement, discipline, counselling, training and library services etc. Statuary committees like admission committee and examination committee are constituted every year with proper balance of experienced teaching and non-teaching staff to develop their leadership quality by offering them in charge in various fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Curriculum development:

Nowgong College has obtained the Autonomous status in the year 2020, since then the college offers some self-financed courses and self-designed syllabus. The courses in all the programmes of Nowgong College are developed and implemented having relevance to local, national and global developmental needs. Each department which offers any programme has a Board of Studies comprising the VC's nominee, faculty members, subject experts, alumni and representative of corporate sector, who after thorough discussions propose addition/modification in the curriculum and the proposals are approved by the academic council of the institution. They present programme outcomes and course outcomes. Some departments also offer certificate courses and value added courses as well. The college has a Language Lab that encourages learning ethnic languages. Recently, the curriculum has been developed for teaching indigenous languages i.e. Dimasa, Bodo and Mishing to prepare the students as per NEP. Moreover, the certificate course on Japanese Language is also offered by the institution.

Teaching and Learning

The institution follows an academic calendar for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. The institution makes all possible efforts to complete the curriculum within the stipulated time frame and calendar. For the purpose, every department organises review meeting regarding course progression and necessary steps to be adopted for completion of the same. The institution adopts the teaching-learning process to be more students centric. For making teaching-learning process more effective, ICT facilities have been enhanced. Feedback from stakeholders have been seriously considered and effective measures such as regular seminars, home assignments, hands on training, exposure visits etc. have been undertaken, besides group discussion,

class tests and dissemination of certain topics through audio visual aids. Examination and Evaluation:

Academic skills and intellectual development of students are evaluated by sessional examinations, seminar presentation and interaction in the classes apart from the end-semester examinations. Besides, periodic class tests are also conducted by the respective departments. The evaluation reports are displayed in the notice boards and students are allowed to see the checked answer scripts, which is followed by teachers' suggestions for further improvement. The internal assessments are done by the respective departments as per the marks obtained in the sessional examination, through presentation and there attendance. All the students having practical in their respective subjects undergo a session of mock practical exam prior to end-semester examinations to encourage them to face end-semester examinations confidently. The institution follows computerized result processing system to publish error free results. Immediately after declaration of results the students are permitted to apply for verification and re-evaluation. Research and Development :

A significant number of teachers are involved in research activities and they encourage the aspiring students for the same. Authority helps in every possible way by providing necessary facilities and infrastructure. The college publishes in-house research journals where teachers are encouraged to publish research articles. Exposure visits to some reputed research institutes are regularly made. The post graduate students are sent to carry out their research projects in Gauhati University, North-East Institute of Science and Technology, IIT-Guwahati, Agricultural Research Station etc. The laboratory of Chemistry, Zoology and Botany are recognized for Ph.D. level research by the affiliating/parent university.

- Library, ICT and Physical Infrastructure/Instrumentation

The institution constantly and continually expands and upgrades the physical infrastructure from its own funds and the funds received from State Govt. and other funding agencies. Nowgong College has massive library with more than 60,000 books. The functioning of the library is done by library software "Soul 3.0" developed by INFLIBNET. The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC) system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. The

institution's library subscribes to the UGC N-List programme and also has subscription of DELNET.

- Human Resource Management

The college has a well scheduled plan for effective communication with its staff. The management negotiates on key issues to ensure healthy relation with the staff. There is a safe and secured working environment in the college and the college provides professional development opportunities to enhance performance of the employees.

- Industry Interaction/Collaboration

Nowgong College always encourages the visit of industrialists to the campus, who interact with the students. Students are sent to various industries under supervision to interact with the experts in the respective industries and thus to get real experiences of how people are involved in different productive works. The college has several functional MoUs with different institutions of national fame like IITs, Central Universities, IEST, IIEM etc.

- Admission of Students

There are more than 3500 students in various regular and ODL programmes out of which more than 300 are pursuing PG programmes. The admissions were done purely on merit basis following the Government rules and regulations. The BPL category students are admitted free of cost if they satisfy certain conditions. In this way the admission process followed by the institution is transparent and dynamic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution are guided by Director of Higher Education, Government of Assam. Rules and regulations are formed for efficient management of administrative

work and proper functioning of the institution.

ORGANIZATIONAL STRUCTURE

- Governing Body
- Chairman/Secretary
- Principal
- Administrative
- Academic
- Accounts
- Library
- Advisory
- Committees
- Head Clerk
- All HODs

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/governing-body/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution possesses certain welfare measures for all the teaching and non-teaching staff to constantly maintain the good professional relationship and balance with employee's work and their personal lifestyle. Some of the existing welfare measures are itemized below:

1. Maternity leave when required.
2. As the institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals.
3. The college has Teachers' Mutual Aid Fund as a welfare measure.
4. Karamchari Kalyan Nidhi and the Employees' Mutual Aid Fund are the two welfare measures adopted by the institution for the non-teaching staff.
5. Faculty members are constantly supported by the authority for their development in professional career.
6. Various professional developmental programmes are conducted on regular basis for both the teaching and non-teaching staff.
7. "Worker Engagement" is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
8. There is a Women's Cell in the institution which supports various needs of the female teachers and organizes programmes which basically focus on the welfare of women.
9. The College has well managed catering facilities for teaching and non-teaching staff.
10. The medical facilities not only provide medical support to needy students but also to faculty members and non-teaching staff.

In a nutshell, the institution strives hard to keep our staff happy and healthy

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has annual performance appraisal system for the teaching and non-teaching staff, which is done by the employer through analysis of feedbacks received from the stakeholders namely students, alumni member and parents. These feedbacks are analysed properly and the institution as a whole works on the required improvement on the basis of obtained feedback approved by the Board of Management.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit at Nowgong College is done at two different levels-

- Internal Audit
- External Audit

Internal Audit is done by the internal auditors who have served at the office of the Accountant. This practice is initiated by the Principal of Nowgong College.

External Audit is done by the auditors appointed by the Accountant

General, Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution generates fund through collection of admission fees, examination fees and various sources and the fund collected are used in many institutional strategies and the effective mobilization can be observed from the data provided below-

- Total Corpus fund generated: 2,78,48,763.10
- 1. College Development fund: 68,45,699.51
- 2. Exam fund: 82,06,797.80
- 3. Faculty Improvement Fund- 1,27,96,265.80

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the Nowgong College has been actively contributing in various ways to maintain quality assurance. During the preceding year, some backlog vacant positions of Assistant Professor in various subjects were filled as per the requirement sent to the Department of Higher Education, Government of Assam. The IQAC also conducts various professional developmental programs for the teaching staff.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/igac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, Nowgong College organises workshop, training program for faculty members periodically to upgrade teaching learning processes, specially development of E-content and video lecture. Faculty development programmes for the development of E-content and use of E-resources on teaching and related activities. Under the initiative of the parent-teacher association of Nowgong College (PTANC) in collaboration with Internal Quality Assurance Cell (IQAC), a virtual parent-teacher meet was also organized on 25th September 2020 discussing mainly on new courses which is being added in the existing course for the all-round development of the students. Analysis of feedback forms are also done very seriously for making the institution the best think-tank.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/igac/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

A. All of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college undertakes several measures for the promotion of gender equity during 2020-21. Some of the notable measures are-

- Nowgong College Women's Cell released a student's creative issue of its online magazine on World Nature Conservation Day 28th July, 2020 with an invited web talk by Dharitri Boro, Assistant Professor from Kala Bhavana, Visva Bharti University, Shantiniketan who illuminated the students and the faculty present in the webinar with a lucid discussion on environmental art, ecofeminism and the idea of creativity in a post-Covid world. The welcome note was delivered by Vice Principal, Mrs. Bonti Neog who focussed on the gender issues from an ecofeminist perspective. The session was moderated on Google Meet by Secretary, Women's Cell, and was joined by faculty members and students of Nowgong College and other institution.
- Awareness Programme on POSCO Act organized at Dimow village (Adopted village), Nagaon by NSS Unit on 16/03/2021.
- Adult Literacy Programme organized at Dimow village (Adopted village), Nagaon by NSS Unit on 24/03/2021.
- Online Workshop on 'Guidance for Psychosocial Counselling &

Covid Helper Skills' organized by NSS Unit & IQAC in association with MGNCRE, Ministry of Education, Govt. of India. Dr. Savita Mishra, Faculty Member, MGNCRE acted as Resource Person on 26/03/2021.

- Intra-College Debate Competition on 'Women Empowerment is a pseudo reality in our society' in occasion of 'International Women's Day' celebration on 08/03/2021
- Extempore Speech Competition on the occasion of 'International Women's Day' celebration on 06/03/2021.

File Description	Documents
Annual gender sensitization action plan	<p><u>Annual Gender Sensitization Plan • Nowgong College Women's Cell released a student's creative issue of its online magazine on World Nature Conservation Day 28, July, 2020 with an invited web talk by Dharitri Boro, Assistant Professor from Kala Bhavana, Visva Bharti university, Shantiniketan who illuminated the students and the faculty present in the webinar with a lucid discussion on environmental art, ecofeminism and the idea of creativity in a post covid world. The welcome note was delivered by Vice Principal, Mrs Bonti Neog who finelined the gender issues from an ecofeminist perspective. The session moderated on Google Meet by Secretary NCWC was joined by 40 participants including faculty members and students. • • Awareness Programme on POSCO Act organized at Dimow village (Adopted village), Nagaon by NSS Unit • Adult Literacy Programme organized at Dimow Village (Adopted village), Nagaon by NSS Unit • Online Workshop on 'Guidance for Psychosocial Councelling & Covid Helper Skills' organized by NSS Unit & IQAC in association with MGNCRE, Ministry of Education, Govt. of India. Dr. Savita Mishra participated as Resource Person. • Intra-College Debate Competition on 'Women Empowerment is a pseudo reality in our society' in occasion of 'International Women's Day' celebration • Extempore Speech Competition on the occasion of</u></p>

	<p><u>'International Women's Day' celebration The POSCO (Protection of Children from Sexual Offenses) Act , 2012 is a comprehensive law to provide for the protection of children from the offences of sexual assault, sexual harassment and pornography, while safeguarding the interests of the child at every stage of the judicial process. NSS Unit, Nowgong college (Autonomous) organized a programme on child protection on 25th April, 2019 at Dakhinpaat, Bebejia, an adopted village. The event makes aware villagers about the increasing child sexual abuse cases and discouraged such act. They were also informed about various helpline numbers in case of any emergency. For the year 2021, a awareness programme on POSCO Act was organized at Dimow Village on 16th March 2021. Adult Literacy is one of the most important factor contributing towards the development of the nation of contemporary times. Without the minimum level of knowledge and know-how, it's very difficult for a person to be efficient for the country's as well as individual progress. The NSS unit of our college have been conducting</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>The college has a gender sensitive environment with full security for its female staff and students with guarded entry at the college gates. The college has no report of eve teasing or abusive behaviour against its female staff and students. There are adequate toilet facilities for girls' students and staff. There is provision for Day Care centre during college hours with a separate room near the Teacher's Common Room.</u></p>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/

B. Any 3 of the above

power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management—There is a vermi-compost plant at Zoology department for recycling vegetable waste products generated from canteen, hostel and gardens into fertilizer. This fertilizer is used for maintenance of the botanical garden of the college as well as for revenue generation through sale. There is an incinerator for sanitary napkins waste management in the College Girls' hostel. Besides, Municipal Board of Nagaon District collects other garbage gathered at college premises for better disposal of the same.

Liquid waste management --- For liquid waste management, a drainage system is constructed which is channelized with Municipal waste disposal and drainage system.

Biomedical waste management- A. Use of incinerator. B. Disposal through local municipal administration.

E-waste management—E-waste are stored in a secured place and outsourcing services are availed for proper disposal.

Waste recycling system- Efficient organic waste management and recycling through Vermi-compost.

There is also a Bio-degradable waste management system in the Botanical garden of the college premises.

Hazardous chemicals and radioactive waste management— There is a Bio-safety and Ethical Committee in the institution to look after the disposal of hazardous chemicals waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes college week programme that incorporates different cultural and literary events along with sports such as the

cultural rally competition among departments that reflect the ethnic diversity of the region. The cultural rally reflects the ethnic variations within the state of Assam and the North East at large. Moreover, a book fair is organized and a wall magazine competition is held every year as a part of the Saraswati Puja Celebration where students from all communities take part. It reflects the unity in diversity in the institution's educational set up. A Bilingual Online Magazine was unofficially launched by Women's Cell on Rabha Divas, 20.6.2020 as a testimony to the creative potential of the members and student community during the lockdown period and to highlight the cultural diversity of the state. Every year Silpi Divas is celebrated on 17th January to commemorate the birth anniversary of cultural doyen of Assam Jyoti Prasad Agarwala who contributed immensely to the field of Music, Drama, and Film. Moreover, the Sattriya Department in the college fosters the cultural teachings of Vaisnavite Saint Mahapurush Srimanta Sankardeva and bears testimony to the communal harmony spread by the greatest cultural icon of Assam.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Observation of constitution day: National Constitution Day was celebrated by the Department of Political Science, Nowgong College on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HoD, Political Science. In his speech, he highlighted the significance of the day. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution, accompanied by the students. The celebration came to an end with vote of thanks offered by Debasish Nath .

A pro-active NSS team regularly organizes no crackers campaign, no synthetic colours campaign before festivals like Diwali and Holi to inculcate civic values amongst the student community and the

citizens of the town at large. Moreover, a mass blood donation camp was organized on 17th March 2021 where 120 students registered themselves to be active donors. NSS team conducted a socio-economic and health survey from 20 June to 20 July 2021 which showed that 22% of the population in Nagaon district were unaware of Covid care centres. On 4th Dec 2021 an awareness programme against Omicron was organized by NSS. Moreover, various events like webinar, workshop etc. were organized in societal needs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Observation of Gandhi Jayanti on 2nd October, Republic Day on 26th January, Independence Day on 15th August, and International Women's Day on 8th March, International Yoga Day 21st June are a regular

part of the college activities. This year due to the pandemic situation the Independence Day and Republic Day were celebrated within Covid protocols. Principal Dr. Sarat Borkataki hoisted the flag on 15th August and unfurled the same on 26th January in presence of the students and staff. The NCC and NSS groups performed a combined parade in the college premises. The programme was hosted by IQAC coordinator Dr. Bhuban Ch. Chutia. National Constitution Day was celebrated by the Department of Political Science, Nowgong College on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HoD, Political Science. In his speech, he highlighted the significance of the day. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution, accompanied by students. The celebration came to an end with vote of thanks offered by Debashis Nath.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The pandemic situation prevailed during the period of assessment from 1st July, 2020 to 30th June, 2021. To cope with the situation Nowgong College arranged various programmes in academics as well as to support societal needs. Among these awareness programmes in the campus, adopted villages and rural areas by the group of students are notable. A data oriented research was done through online mode to know the current scenario existing in the rural areas, in the context of awareness on vaccination, employment issues, response to health benefits of Govt. initiatives, use of mask & sanitizer. Discussions through workshops, webinars were done for India's vaccination drive, plants as immunity booster, psychosocial counselling, caring of mental health etc. Moreover, college

has taken initiatives such as face mask & sanitizer distribution among security personnel & villagers, making awareness videos, poster-making, distribution of essential materials to needy persons.

2. The process of admission was initiated through college website. E-admission system was made to conduct the process of admissions in UG & PG programmes in Covid-19 situations. A group of teachers and office-staff were engaged to provide counselling and admission guidance through online mode. Merit-based student admission process through online mode covering all sections of the society following Govt. reservation rules.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

On the academic field, the institution ensures timely completion of academic calendar through adopting both online and offline mode of teaching and examination for both undergraduate and postgraduate level and declaration of results during the pandemic to ensure that the student community does not suffer the loss of an academic session.

- Establishment of Indigenous Language Laboratory of the college is another distinctive programme of the institution, which is meant for preservation, promotion and development of indigenous languages like Dimasa, Mishing, Bodo etc..

- For Skill Enhancement, the college has made Non-CGPA Certificate Courses available for the benefit of the students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Yes, the institution has a very well planned and systematic process for effective delivery of curriculum in stipulated time and also has a formal mechanism of proper documentation of curriculum transaction. The measures undertaken in this regard are-

(A) Mechanism for Curriculum Delivery

1. For effective curriculum delivery, the college regularly develops plan of all the activities in the starting of every academic session, considering the academic calendar of the affiliating university
2. The college develops the semester plan involving teaching days, observation days, other non-teaching but working days, like sessional examination, functions, students' election, college week, foundation day etc.
3. Daily Class Routine is prepared by a centrally set up committee keeping in view the credits of each paper of each subject.
4. Meetings with HoDs of all the departments are arranged for facilitating action plan at the departmental level.
5. The departments are given ample freedom to take additional classes for slow learners. Consequently, all the departments develop their own lesson plan considering the workload.
6. The teachers at their own level develop unit plan as well as lesson plan.
7. An Academic Council, comprising of all the HoDs as member and Principal as chairman, is constituted for discussing and solving problems relating to the academic issues like effective curriculum transaction, coverage of syllabus within the stipulated period, holding of sessional examinations, seminars, participation of students in academic activities and so on.
8. The institution provides ICT based classrooms having wi-fi facility, smart board, projectors, computer etc. for vivid and effective delivery of the curriculum.

(B) Mechanism for Documentation of Curriculum Delivery

1. Lesson plan of individual teacher is well maintained and is regularly supervised by the HoDs of respective departments.
2. The college has developed a structured format titled "Daily Performance Index" in which each teacher keeps the record of the daily activities performed during the college hours, like number of classes taken in different courses, other administrative as well as academic activities etc..
3. Besides, the college has developed a structured format for every department titled 'Daily Log Book' to keep record of the topics being taught by the individual teacher in the

respective classes. 4. The college takes feedback from the students centrally as well as departmentally, regarding the curriculum and its transaction. The reports are analysed by the authority and consequently necessary steps are taken.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The college has its own CIE for improvement of result and learning capability of the students. For this purpose, apart from regular sessional and other examinations, every department of the college conducts class/unit tests in both online and offline mode, seminars and webinars, hands on training programmes etc.. Besides, home assignments, group discussions, field works etc. are also carried out to evaluate and improve the performance of the students.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

586

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

409	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Yes, the institution integrates number of crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. For this purpose, various programmes are conducted for students of different categories. The committee for 'woman anti-harassment and internal complaint' organizes programmes on woman empowerment, laws for women, celebration of women's day etc. The N.S.S. unit of the college is very proactive in conducting different extension activities not only in the college premises but also in the adopted villages of the institution. Emphasis is given on major gender issues to address the activities like Save Girl Child Campaign, essay writing and poster making competition, wall paper presentation etc. The N.S.S. unit of the college promotes environmental protection through tree plantation and other sustainable development programmes. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programmes including tree plantation, village cleanliness campaign, cleaning of gutters, digging of soak peats, plastic free drive etc. Awareness programmes and competitions like poster making, drawing and painting, debate competition etc. on various issues like witch hunting, poaching and wildlife conservation, swacchata, AIDS, POSCO Act, adult literacy etc. are organized to sensitize people of the neighbouring areas and localities. Various activities like quiz and poster competitions, invited talks are also organized to create awareness about nature, biodiversity, environment and sustainability. The college takes special efforts for the integration of ethical and human values through extra-curricular activities. Guest lectures on value education have been organized for students. National festivals celebration like Independence Day and Republic Day etc. serve as a platform to enliven patriotic and moral values of students.</p>	

Different social activities have been initiated by the college, like Health and Hygiene awareness programme, medical check-up camps, AIDS awareness programme, Voter's awareness programme, Road safety Campaign, Blood donation camp etc. for all-round development of the student community.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

19

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

904

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://profilelogin.admissione.online/UploadFiles/Notices/NColge_Feedback%20Report%202020-2021.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1389	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
714	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>The Institution has adopted certain strategies to assess the students and to identify those who need special attention. It also administers intelligence test and emotional intelligence test to know the IQ and EQ level of the newly admitted students. Students' participation is sought in the class, where all the students are encouraged to take active participation in the discussion of the texts/ topics taught in the classroom. Moreover, the class test and sessional tests are also held to assess the learning of the students. Projects and assignments, based on prescribed topics and themes, are given to the students. They are also motivated to participate in group discussions in the class. Weak students are identified on the basis of the participation as well as the performance of the students. Remedial or special classes are arranged for those students who need special help. Sometimes worksheets are also designed for them on the basis of their learning aptitude. Necessary guidance is given to the students to write answers and to prepare notes. The answer scripts and marks obtained by the students in internal and external examinations are shown to the students for their understanding of the errors. The students are given counselling</p>	

to overcome their exam related fears. Regular home assignments are also given to the students to ensure that they can cope with the syllabus.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3424	115

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student-centric methods are adopted by the teachers for classroom teaching. PPTs are prepared by the teachers for effective teaching. Along with this, the institution administers psychological tests like ink-blot test, personality test, intelligence test, emotional intelligence test, adjustment test and memory test etc. wherever applicable. Films and video clippings, which are based on or adaptations of prescribed texts, are shown in the classroom to make teaching-learning interesting and also to help the students learn, understand and remember the texts easily. Field based learning, project works, exposure visits to premier institutions, laboratories, industries, interaction with eminent academician, scientist, seminars, workshops, hands-on trainings, sensitization programmes etc. are also carried out for ensuring experience-centric and participative learning. Emphasis is laid on proper interaction in the classroom. Students' active participation is sought in the classroom, where they participate in the discussion of texts/ topics taught. Projects and assignments, based on prescribed topics and themes, are given to the students to enable them to learn, think and work out. Problem solving method is used by the teachers to teach statistics and project work. Students are also

engaged in group discussions in the classroom to encourage to present their own perspective. Teachers provide sufficient study materials on the topics/themes taught to the students. Class tests are regularly conducted to assess the performance of students. Based on the assessment, special classes are sometimes arranged to address the learning problems of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

All the teachers resort to the use of ICT tools in the classroom for effective teaching. PPTs are prepared by the teachers for the better understanding of the students. The institution has its own E-resources like SWAYAM NPTEL local chapter, youtube channel where the E-contents developed by the faculty members are uploaded for a better teaching-learning outcome. Other E-resources like E pathsala, National Digital Library etc. are also available in the college website. The fully automated institutional library serve as a source of all digital E-resources. Films, which are based on prescribed texts or are adaptations of the texts, are shown in the class to make teaching-learning interesting and also to help the students learn, understand and remember the texts easily. Teachers also prepare videos of their classroom lectures. Online video clippings are shown to the students in the classroom to facilitate smooth learning. Sufficient study materials and online resources on every topic/theme are given to the students. Materials from online journals are referred to and links to different journals are provided to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

76

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

85

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

41

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

85

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The institution follows rules and guidelines regarding the assessment and evaluation process, as prescribed by the affiliating/parent university (Gauhati University) and the academic council of the institution. The internal assessment is conducted in a systematic manner, incorporating students' performance in sessional examinations of both theory and practical courses, attendance, home assignments, seminars presentations and project. Academic calendar is prepared following the academic calendar of the affiliating/parent university (Gauhati University) at the beginning of each session, and is made available in the college website and the notice-board of the departments. Thus, students come to know about the dates of sessional examinations, submission of assignments etc. in advance.

In sessional examination, question papers are set by the respective department. The faculty in charge organizes seminars and project presentation schedule with due consultation with the

HoD and inform the students about the same. Students present their work or report via PPT presentation and are evaluated on the basis of various parameters set by department.

For assessment of performance in practical course, students are engaged in laboratory works followed by a viva conducted by the department. After evaluation, marks are displayed in the notice board of respective departments. Answer scripts are shown to the students to maintain the transparency of the evaluation system. All the records of attendance in internal examinations, question papers, evaluated answer scripts, mark-sheets are properly maintained by the departments for academic audit.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Various internal examinations are being conducted throughout a semester. The evaluated answer scripts of the examinations are shown to students in the classroom and the concerned teacher receives individual grievances of the students regarding any kind of discrepancy or necessary correction. After the completion of the examination process, the marks are displayed on notice board of the department to maintain transparency. If any discrepancies are reported by the students, they are resolved by the faculty members immediately.

Teachers evaluate the assignments and later the evaluated assignments are given back to students for maintaining the transparency and to ensure to resolve grievances if any. For practical examinations, experiments performed in the laboratory are immediately evaluated by the teacher and the performance marks are assigned. The laboratory submissions (Practical records) are returned to the students immediately. This provides a transparent method for students to reflect on strengths and

weaknesses. Project evaluation is conducted by a panel consisting of teachers of the department and an external evaluator.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

In compliance with the objectives of programme and course outcomes, the respective departments offer the courses after rigorous consultation with all faculties and the stakeholders. After attainment of consensus by the affiliating/parent university and academic council of the institution, the same are publicized through various means such as display and/or communication specified hereunder.

- Website
- Curriculum /regulations books
- Class rooms
- Department Notice Boards
- Laboratories
- Student Induction Programs
- Parent meet
- Faculty meetings
- Library

While addressing the students, the HoDs create awareness on programme and course outcomes. The faculty members, class teachers, mentors, course coordinators inform the students and create awareness and emphasize the need to attain the outcomes.

Programme outcomes (POs) are broad statements that describe the professional accomplishments which the programme aims, and these are to be attained by the students by the time they complete the programme. POs incorporate many areas of inter-related knowledge,

skills and personality traits that are to be acquired by the students.

So far the course outcome is concerned, the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course are explicitly discussed with the students. The students are clearly specified and communicated about the course outcome. The Course Outcomes are prepared by the course coordinator in consultation with concerned faculty members. The HoD of a department verifies it and finally, it is discussed in the concerned department's course-wise BOS meeting and is later approved by the members of the BOS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution has a system in place for measuring the levels of attainment of programme outcomes and course outcomes.

Attainment of the Programme Outcomes

At the postgraduate and undergraduate level, the attainment of programme outcome is measured through students' progress to higher studies. Another measurement of attainment is students' placement record in various organizations and institutions.

The feedback system of different stakeholders of the institution helps to measure and reckon the attainment of the programme outcomes. The online student feedback system provides information pertaining to the relevance of the course, availability of the course material, and course's importance in terms of employability and so on, which are pertinent questions and which

help the institution to measure its learning outcomes.

Attainment of the Course Outcomes

The course outcomes are measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation) process, timely setting up of question paper, evaluation and result.

At the departmental level, the Head of the Departments and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average or as slow learners. The 75 percent of compulsory attendance to qualify for appearing in the examination of the courses is strictly adhered to, to ensure students' participation in the class. The attendance is also tied with internal evaluation process. The teacher of a concerned course keeps the records of the students to appraise the progress of the student. The continuous evaluation is done through tests, written assignments, presentation of papers, oral presentations, field-work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study. The detailed guidelines provided by the affiliating/parent university are duly followed.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

869

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://profilelogin.admissione.online/UploadFiles/Notices/NColge_Students%20Satisfaction%20Survey%202020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

55.86

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

45

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

18

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

During the session of 1st July 2020 to 30th June 2021, Nowgong College has carried out many extension activities and outreach programmes for the benefits of the students and for the well-being of the society. Because of the COVID situation and normal life hindered by lockdowns, some of the activities were conducted via online platform such as Google Meet, Zoom and Cisco Webex. The NSS community of the college is very active, and they are routinely engaged in conducting extension as well as awareness programmes among the nearby village areas as well as in adopted villages. A special camp was organized during 12-03-21 to 18-03-21 by the NSS, Nowgong College unit, for awareness of social distancing among the people and masks were distributed to them. A mass blood donation programme was also organized by NSS unit in association with the Red Ribbon Club, Nowgong College on 16-03-2021. For the sensitization of gender issues, the Women's Cell of Nowgong College organized an extempore speech competition among the students on the occasion of International Women's Day 2021. Besides, Nowgong College is very concerned about the Swachhata Abhiyan and routinely monitors the Swachhata in the campus. To enlighten the students as well as teachers community of the college about Swachhata, an online workshop on Swachhata was organized via online platform on 4-05-2021 in association with Mahatma Gandhi National Council of Rural Education (MGNCRE), Department of Higher Education, Ministry of Education, Govt. of India. The college has also taken up various initiatives to promote entrepreneurship among the students. On 18-03-2021, a

brainstorming event "IDEATHON: Empowering Ideas-Fueling ICT Based Innovation" was organized by the College in association with "Assam Startup- The Nest" for the benefit of the student incubates. Apart from these the students of Nowgong College organized several anti-drug, anti-tobacco campaign within the campus as well as in the nearby areas in association with District Health Administration. Volunteers of Red Ribbon Club and NSS unit of the College conducted various awareness campaigns for cancer and tobacco control in the month of April 2021. Various national and international celebration days like World Environment Day, World Earth Day, World Health Day etc. were celebrated with great enthusiasm to create awareness among the people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

580

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

6

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

6

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

4.1.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Yes.

Nowgong College has always worked for the mission of providing the best possible infrastructure to create an effective teaching-learning environment through extensive use of ICT. The infrastructure of the institution has been upgraded keeping in mind the developments and rising demands in the education sector.

Teaching Learning activities: classrooms, technology enabled learning spaces, seminar halls, laboratories, botanical gardens, animal house, library, specialized facilities and equipment for teaching, learning and research etc.

Classrooms: Most of the classrooms have been renovated and upgraded on modern lines with comfortable sitting arrangement, Wi-Fi connectivity, tiled floors, power back up etc. Some of the classrooms are also fitted with interactive projectors, white boards and E-learning devices.

Technology enabled learning spaces: Most of the classrooms provide conducive environment for technology enabled learning. Library is also equipped with touch-screen lightweight laptops for use in searching book catalogues, viewing E-journals and online learning resources.

Seminar halls: The institution has six well-furnished seminar halls with audio-visual facilities. Apart from that, some large classrooms which have projectors and other audio-visual facilities are also used as seminar halls when necessary.

Tutorial spaces: Classrooms are used for tutorial and remedial coaching classes after regular classes for slow learners.

Laboratories: There are laboratories in the departments of Botany, Zoology, Chemistry, Physics, Biotechnology, Statistics, Mathematics, Geography, Education and B. Voc. Courses. There is also an Indigenous Language Lab and Central Computer Lab with internet facility. Other computer labs are there for practical of IT related works. It is noteworthy that laboratories of Department of Botany, Chemistry and Zoology have been recognized as Ph.D level laboratories by the affiliating/parent university i.e. Gauhati University.

Botanical Garden: The College has a botanical garden with good numbers of rare, vulnerable and medicinal plants. They are looked after and maintained by the faculty members of the Botany Department, members of the Nagaon-Kolongpar Branch of Assam Science Society and attendants.

Specialised facilities: There is provision of wheel chair and ramp for physically challenged students. Apart from that there is a washroom for differently abled students. Braille materials are available in the library for the visually impaired students. Equipment for teaching, learning and research include laptops, fixed projectors, smart boards, few classrooms with laptops in each desk for enabling parallel usage by students along with the teacher, computers with upgraded version of GIS software and specialized instruments for students of the Geography department. All laboratories are adequately equipped with the latest instruments as per syllabus. The college library is equipped with printer, reprographic facility and SPSS package for teaching, learning and research facilities. All corridors, open spaces and lanes are utilized for displaying various academic activities/information to create a conducive academic environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has adequate physical facilities which are augmented from time to time for conducting curricular, co-curricular and extracurricular activities efficiently.

Student activities: Facilities for indoor and outdoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene etc. are available in the college campus.

Cultural: There is an auditorium for extracurricular activities of the institution like cultural functions, orientation programmes, medical camps, blood donation camps, college fest and awareness, seminars etc. The college has a common ground which can be used as an open stage for cultural activities and functions like celebration of College Foundation day, Freshmen Social, College week, Independence Day, Republic Day etc.

Sports: The playground of the District Sports Association, Nagaon is used for the Annual Sports Meet and other competitions. Necessary MoU has already been signed with District Sports Association, Nagaon for such activities. Apart from this, college also has its own facilities for indoor and outdoor games like volley ball, badminton, and basketball etc. with one indoor stadium. Games (indoor): Common Room cum Gymnasium is equipped with carom board, table tennis board and chess board. Yoga cum Activity Room is available in the campus. Games (outdoor): A quadrangle within the premises is used for sporting activities like badminton, throw-ball and basketball. The indoor stadium is equipped with modern gym equipment (Exercise Cycle, Exercise Ball, Treadmill, Fitness Bench, Twister machine etc.) for exercise and physical fitness.

Yoga: Yoga cum Activity Room is there with the whole room covered by yoga mats and it is also used for practicing dance and other

co-curricular activities. Rooms are available for students' society meetings. There is a room for career counselling and placement unit. A medical room with adequate facilities is available for students, faculty and staff where a medical practitioner visits once every fortnight and also is available if emergency arises.

NSS: Camps and other activities are carried out regularly. The college provides infrastructure and funds for all NSS activities. A separate NSS Office cum room has been assigned to NSS.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

111.72

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Nowgong College has massive library with more than 60,000 books besides important journals, newspapers and magazines. The functioning of library is done by library software "Soul 3.0". The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC) system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. Our library subscribes to the UGC N-List programme. We also have subscription to DELNET.

Library is automated using Integrated Library Management System (ILMS)

Name of ILMS Software : SOUL

Nature of automation : Fully Automated

Version : 3.0

Year of Automation: 2010

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for

A. Any 4 or more of the above

the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.9066

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Nowgong College is equipped with IT facilities. The College has two IBM Servers which act as application and database servers for IMS (Institutional Management System) Software. The college has well-organized 300 MBPS optical fibre network with numerous nodes to facilitate LAN and Wi-Fi Connectivity throughout the campus. For maintenance and upgradation of these facilities, Annual Maintenance Contract (AMC) has been signed with reputed and compatible agency.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

165

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

65.68

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance of the physical, academic and support facilities of the college is taken care-off by the Board of Management. Yearly review is done on all the facilities available both in-campus and off-campus and initiatives are taken for general maintenance as well as upgradation in order to upkeep and improve the facilities. To ensure the fulfilment of institutional vision and mission, advanced facilities are introduced as and when required for academic up-liftment and progress.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1065

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

846

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

846

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

88	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

314

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

23

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The students' council of Nowgong College, known as Nowgong College Students' Union (NCSU), has been actively engaged in various activities and administrative bodies of the college. The council actively participates in various student related events like college week, freshmen social, youth festival and different inter college competitions organized by universities. Some of the office bearer of students' council is the member of the college administrative body like project monitoring committee of RUSA, Anti-Ragging Committee, Anti-Sexual Harassment Committee and Grievance Redressal Cell, College Disciplinary Committee and IQAC. Besides these, student members are also involved in Admission Committee for smooth functioning of the admission process every year. The NCSU also plays an important role in Nowgong College NSS unit and Red Ribbon Club and Eco Club and they offer social services at the time of emergency. During the time of Covid pandemic they prepared masks, held awareness camps and helped in the vaccination process at the college campus. Many students are also engaged in different activities of Institution Innovation Council (IIC). This institution has a fully functional IIC which mainly emphasizes on entrepreneurship developmental programmes and follows the activity calendar of IIC, MHRD. Presently more than 60 students have become members of Nowgong College (Autonomous) IIC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association provides an interface for establishing a link between the alumni, staff, and students of the institution. The alumni association confers active participation in different aspects of the college and alumni of different departments directly remain in contact with their respective departments and exchange ideas for development of the department. The alumni association contributes through various other means:

Book contribution: Alumni of different departments contribute to the department through book donation. Some alumni of Economics department have donated a good number of books to the department.

Alumni meet: Nowgong College has a tradition of inviting alumni for annual alumni meet. In this meet alumni get chance to

reconnect with their alma mater and old friends. This is the best platform for networking and sharing new ideas. These inputs prove to be helpful for the academicians to mould the aspiring students. All departments under this association have organized virtual alumni meet with grand success.

Promoting institute events: Alumni association of Nowgong College has contributed financial support to 11 departments of the college for conducting national webinars.

Entrepreneurship awareness: Some of our alumni have established start-ups in different sectors, many of them are first generation entrepreneurs. They in different meetings enlighten the students by sharing their challenges and success stories. Two active alumni of this college Partha Rathi Hazarika and Anowar Hussain have delivered their motivational speech in various events of the college.

Financial assistance: The alumni of the institution regularly contribute funds for different developmental activities. During this year alumni have contributed fund for organizing webinars in different departments. An executive meeting of Alumni Association was held on 26/4/2021. As per decision of the meeting, 11 departments have been paid an amount of Rs.1500/-each for conducting national webinars. The local MLA (Nagaon LAC) who happens to be the president of Nowgong College Alumni Association has contributed a substantial amount for Platinum Jubilee Celebration of the college and also has provided all sorts of support and help for smooth conclusion of the event.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

C. 3 Lakhs - 4Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision of the Institution:

Our vision is to provide outstanding education and training to the maximum at affordable cost and raise the aspirations of our learners and enable them to achieve their goals.

Mission of the Institution:

The discovery and dissemination of new knowledge are the central themes of our mission.

The college aspires to support the progression of individuals through education. The college endeavours to :

- Maintain high quality academic standards.
- Provide academic and personal enrichment opportunities to enhance lifelong learning.
- Create environments for holistic development and growth of our students and teachers.
- Ensure the availability of efficient academic and student support services.
- Instill moral and ethical approach among students to face challenges.
- Instill in them a spirit of enquiry, a scientific temperament and humanistic value.
- Develop their spirit of patriotism, dedication and service.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All the major decisions of the institution are taken by the Principal in consultation with the Governing Body (Board of Management). However, so far the academic matters are concerned, the Academic Body, comprising of the Head of the departments and chaired by the Principal, takes the necessary decisions for

smooth execution of various academic exercises. The basic functioning of the institution that reflects decentralization and participative management is as follows:

A. Governing Body

1. Academic Committee

a. Departments

b. Library

2. Purchase/Construction Committee/PMU

3. Nowgong College Students Union

4. Examination Committee/Admission Committee

5. Women Cell

6. IQAC

a. NSS/NCC/RRC/Science Society/Eco-club etc.

b. Alumni Association

c. PTA

d. GR Cell/Anti Sexual Harassment cell/Anti-Ragging Cell

e. IIC

f. Nowgong College Biodiversity Society/Sankardev Sahitya Chora

g. Ethics & Biosafety Committee

h. United Nations Academic Impact (Nowgong College Unit) etc..

The decision making power is decentralized and distributed among these committees and units by the college authority.

The college encourages organizing of different programme for the nearby community areas and in adopted villages of the college. These programmes are conducted by various units of the college in

association with IQAC. During the last year the NSS unit, in collaboration with department of Zoology and Botany of Nowgong College, has organized a month long hands-on training programme on culture of ornamental fishes, aquarium making and marketing in addition with mushroom cultivation and vermicomposting for the self-employment of migrant workers who have left their jobs in other states and came back home during COVID-19 pandemic situation. Moreover, making decisions regarding implementation of projects funded by government or any agency, the concerned units like construction committee, PMU etc. supervise the tasks like invitation of tender, preparation of comparative statement, allotment of work order etc.

The Head of the departments are also empowered to look after the day-to-day administrations of the department and report to the Principal. There are opportunities for any staff of the institution to provide suggestions or opinions for welfare and upliftment of the institution. Students and other stakeholders of the institution can also provide their suggestion through formal or informal-feedback mechanisms. Suggestion box is kept in every departments for the students.

The Principal, HoD and faculty members are involved in defining the policies and procedures, rules and regulations pertaining to admission, research, placement, discipline, counselling, training and library services etc. Statuary committees like admission committee and examination committee are constituted every year with proper balance of experienced teaching and non-teaching staff to develop their leadership quality by offering them in charge in various fields.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Curriculum development:

Nowgong College has obtained the Autonomous status in the year 2020, since then the college offers some self-financed courses and self-designed syllabus. The courses in all the programmes of

Nowgong College are developed and implemented having relevance to local, national and global developmental needs. Each department which offers any programme has a Board of Studies comprising the VC's nominee, faculty members, subject experts, alumni and representative of corporate sector, who after thorough discussions propose addition/modification in the curriculum and the proposals are approved by the academic council of the institution. They present programme outcomes and course outcomes. Some departments also offer certificate courses and value added courses as well. The college has a Language Lab that encourages learning ethnic languages. Recently, the curriculum has been developed for teaching indigenous languages i.e. Dimasa, Bodo and Mishing to prepare the students as per NEP. Moreover, the certificate course on Japanese Language is also offered by the institution.

Teaching and Learning

The institution follows an academic calendar for all its academic activities. The students are provided course outlines and course schedules prior to the commencement of the academic session. The institution makes all possible efforts to complete the curriculum within the stipulated time frame and calendar. For the purpose, every department organises review meeting regarding course progression and necessary steps to be adopted for completion of the same. The institution adopts the teaching-learning process to be more students centric. For making teaching-learning process more effective, ICT facilities have been enhanced. Feedback from stakeholders have been seriously considered and effective measures such as regular seminars, home assignments, hands on training, exposure visits etc. have been undertaken, besides group discussion, class tests and dissemination of certain topics through audio visual aids. Examination and Evaluation:

Academic skills and intellectual development of students are evaluated by sessional examinations, seminar presentation and interaction in the classes apart from the end-semester examinations. Besides, periodic class tests are also conducted by the respective departments. The evaluation reports are displayed in the notice boards and students are allowed to see the checked answer scripts, which is followed by teachers' suggestions for further improvement. The internal assessments are done by the respective departments as per the marks obtained in the sessional examination, through presentation and their attendance. All the students having practical in their respective subjects undergo a session of mock practical exam prior to end-semester examinations

to encourage them to face end-semester examinations confidently. The institution follows computerized result processing system to publish error free results. Immediately after declaration of results the students are permitted to apply for verification and re-evaluation. Research and Development :

A significant number of teachers are involved in research activities and they encourage the aspiring students for the same. Authority helps in every possible way by providing necessary facilities and infrastructure. The college publishes in-house research journals where teachers are encouraged to publish research articles. Exposure visits to some reputed research institutes are regularly made. The post graduate students are sent to carry out their research projects in Gauhati University, North-East Institute of Science and Technology, IIT-Guwahati, Agricultural Research Station etc. The laboratory of Chemistry, Zoology and Botany are recognized for Ph.D. level research by the affiliating/parent university.

- Library, ICT and Physical Infrastructure/Instrumentation

The institution constantly and continually expands and upgrades the physical infrastructure from its own funds and the funds received from State Govt. and other funding agencies. Nowgong College has massive library with more than 60,000 books. The functioning of the library is done by library software "Soul 3.0" developed by INFLIBNET. The digital library is maintained with software to upload and upgrade various E-resources (books, journals, database). Online Public Access Catalogue (OPAC) system enables the users to locate and access the resources of the library. A wall mount television is placed at the entrance of the library to display important information. Surveillance system of the library is active. The institution's library subscribes to the UGC N-List programme and also has subscription of DELNET.

- Human Resource Management

The college has a well scheduled plan for effective communication with its staff. The management negotiates on key issues to ensure healthy relation with the staff. There is a safe and secured working environment in the college and the college provides professional development opportunities to enhance performance of the employees.

- Industry Interaction/Collaboration

Nowgong College always encourages the visit of industrialists to the campus, who interact with the students. Students are sent to various industries under supervision to interact with the experts in the respective industries and thus to get real experiences of how people are involved in different productive works. The college has several functional MoUs with different institutions of national fame like IITs, Central Universities, IEST, IIEM etc.

- **Admission of Students**

There are more than 3500 students in various regular and ODL programmes out of which more than 300 are pursuing PG programmes. The admissions were done purely on merit basis following the Government rules and regulations. The BPL category students are admitted free of cost if they satisfy certain conditions. In this way the admission process followed by the institution is transparent and dynamic.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and service rules of the institution are guided by Director of Higher Education, Government of Assam. Rules and regulations are formed for efficient management of administrative work and proper functioning of the institution.

ORGANIZATIONAL STRUCTURE

- **Governing Body**
- **Chairman/Secretary**
- **Principal**
- **Administrative**
- **Academic**
- **Accounts**
- **Library**
- **Advisory**

- Committees
- Head Clerk
- All HODs

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/governin-g-body/
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution possesses certain welfare measures for all the teaching and non-teaching staff to constantly maintain the good professional relationship and balance with employee's work and their personal lifestyle. Some of the existing welfare measures are itemized below:

1. Maternity leave when required.
2. As the institution has a multicultural environment in the campus, the management ensures the celebration of all the festivals.
3. The college has Teachers' Mutual Aid Fund as a welfare

measure.

4. Karamchari Kalyan Nidhi and the Employees' Mutual Aid Fund are the two welfare measures adopted by the institution for the non-teaching staff.
5. Faculty members are constantly supported by the authority for their development in professional career.
6. Various professional developmental programmes are conducted on regular basis for both the teaching and non-teaching staff.
7. "Worker Engagement" is a key perspective which helps to comprehend and portray, both subjectively and quantitatively, the nature of the connection between an association and its representatives.
8. There is a Women's Cell in the institution which supports various needs of the female teachers and organizes programmes which basically focus on the welfare of women.
9. The College has well managed catering facilities for teaching and non-teaching staff.
10. The medical facilities not only provide medical support to needy students but also to faculty members and non-teaching staff.

In a nutshell, the institution strives hard to keep our staff happy and healthy

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

18

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has annual performance appraisal system for the teaching and non-teaching staff, which is done by the employer through analysis of feedbacks received from the stakeholders namely students, alumni member and parents. These feedbacks are analysed properly and the institution as a whole works on the required improvement on the basis of obtained feedback approved by the Board of Management.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Financial audit at Nowgong College is done at two different levels-

- Internal Audit
- External Audit

Internal Audit is done by the internal auditors who have served at the office of the Accountant. This practice is initiated by the Principal of Nowgong College.

External Audit is done by the auditors appointed by the Accountant General, Government of Assam.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution generates fund through collection of admission fees, examination fees and various sources and the fund collected are used in many institutional strategies and the effective mobilization can be observed from the data provided below-

- Total Corpus fund generated: 2,78,48,763.10

1. College Development fund: 68,45,699.51
2. Exam fund: 82,06,797.80
3. Faculty Improvement Fund- 1,27,96,265.80

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the Nowgong College has been actively contributing in various ways to maintain quality assurance. During the preceding year, some backlog vacant positions of Assistant Professor in various subjects were filled as per the requirement sent to the Department of Higher Education, Government of Assam. The IQAC also conducts various professional developmental programs for the teaching staff.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/iqac/
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC, Nowgong College organises workshop, training program for faculty members periodically to upgrade teaching learning processes, specially development of E-content and video lecture. Faculty development programmes for the development of E-content and use of E-resources on teaching and related activities. Under the initiative of the parent-teacher association of Nowgong College (PTANC) in collaboration with Internal Quality Assurance Cell (IQAC), a virtual parent-teacher meet was also organized on 25th September 2020 discussing mainly on new courses which is being added in the existing course for the all-round development of the students. Analysis of feedback forms are also done very seriously for making the institution the best think-tank.

File Description	Documents
Paste link for additional information	https://www.nowgongcollege.edu.in/iqac/
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC);

A. All of the above

Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college undertakes several measures for the promotion of gender equity during 2020-21. Some of the notable measures are-

- Nowgong College Women's Cell released a student's creative issue of its online magazine on World Nature Conservation Day 28th July, 2020 with an invited web talk by Dharitri Boro, Assistant Professor from Kala Bhavana, Visva Bharti University, Shantiniketan who illuminated the students and the faculty present in the webinar with a lucid discussion on environmental art, ecofeminism and the idea of creativity in a post-Covid world. The welcome note was delivered by Vice Principal, Mrs. Bonti Neog who focussed on the gender issues from an ecofeminist perspective. The session was moderated on Google Meet by Secretary, Women's Cell, and was joined by faculty members and students of Nowgong College and other institution.
- Awareness Programme on POSCO Act organized at Dimow village (Adopted village), Nagaon by NSS Unit on 16/03/2021.
- Adult Literacy Programme organized at Dimow village (Adopted village), Nagaon by NSS Unit on 24/03/2021.

- Online Workshop on 'Guidance for Psychosocial Counselling & Covid Helper Skills' organized by NSS Unit & IQAC in association with MGNCRE, Ministry of Education, Govt. of India. Dr. Savita Mishra, Faculty Member, MGNCRE acted as Resource Person on 26/03/2021.
- Intra-College Debate Competition on 'Women Empowerment is a pseudo reality in our society' in occasion of 'International Women's Day' celebration on 08/03/2021
- Extempore Speech Competition on the occasion of 'International Women's Day' celebration on 06/03/2021.

File Description	Documents
Annual gender sensitization action plan	<p><u>Annual Gender Sensitization Plan • Nowgong College Women's Cell released a student's creative issue of its online magazine on World Nature Conservation Day 28, July, 2020 with an invited web talk by Dharitri Boro, Assistant Professor from Kala Bhavana, Visva Bharti university, Shantiniketan who illuminated the students and the faculty present in the webinar with a lucid discussion on environmental art, ecofeminism and the idea of creativity in a post covid world. The welcome note was delivered by Vice Principal, Mrs Bonti Neog who finelined the gender issues from an ecofeminist perspective. The session moderated on Google Meet by Secretary NCWC was joined by 40 participants including faculty members and students. • • Awareness Programme on POSCO Act organized at Dimow village (Adopted village), Nagaon by NSS Unit • Adult Literacy Programme organized at Dimow Village (Adopted village), Nagaon by NSS Unit • Online Workshop on 'Guidance for Psychosocial Councelling & Covid Helper Skills' organized by NSS Unit & IOAC in association with MGNCRE, Ministry of Education, Govt. of India. Dr. Savita Mishra participated as Resource Person. • Intra-College Debate Competition on 'Women Empowerment is a pseudo reality in our society' in occasion of 'International</u></p>

	<p><u>Women's Day' celebration • Extempore Speech Competition on the occasion of 'International Women's Day' celebration The POSCO (Protection of Children from Sexual Offenses) Act , 2012 is a comprehensive law to provide for the protection of children from the offences of sexual assault, sexual harassment and pornography, while safeguarding the interests of the child at every stage of the judicial process. NSS Unit, Nowgong college (Autonomous) organized a programme on child protection on 25th April, 2019 at Dakhinpaat, Bebejia, an adopted village. The event makes aware villagers about the increasing child sexual abuse cases and discouraged such act. They were also informed about various helpline numbers in case of any emergency. For the year 2021, a awareness programme on POSCO Act was organized at Dimow Village on 16th March 2021. Adult Literacy is one of the most important factor contributing towards the development of the nation of contemporary times. Without the minimum level of knowledge and know-how, it's very difficult for a person to be efficient for the country's as well as individual progress. The NSS unit of our college have been conducting</u></p>
<p>Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information</p>	<p><u>The college has a gender sensitive environment with full security for its female staff and students with guarded entry at the college gates. The college has no report of eve teasing or abusive behaviour against its female staff and students. There are adequate toilet facilities for girls' students and staff. There is provision for Day Care centre during college hours with a separate room near the Teacher's Common Room.</u></p>
<p>7.1.2 - The Institution has facilities for alternate sources of energy and energy</p>	<p>B. Any 3 of the above</p>

conservation measures Solar energy
Biogas plant Wheeling to the Grid Sensor-
based energy conservation Use of LED bulbs/
power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management—There is a vermi-compost plant at Zoology department for recycling vegetable waste products generated from canteen, hostel and gardens into fertilizer. This fertilizer is used for maintenance of the botanical garden of the college as well as for revenue generation through sale. There is an incinerator for sanitary napkins waste management in the College Girls' hostel. Besides, Municipal Board of Nagaon District collects other garbage gathered at college premises for better disposal of the same.

Liquid waste management --- For liquid waste management, a drainage system is constructed which is channelized with Municipal waste disposal and drainage system.

Biomedical waste management- A. Use of incinerator. B. Disposal through local municipal administration.

E-waste management—E-waste are stored in a secured place and outsourcing services are availed for proper disposal.

Waste recycling system- Efficient organic waste management and recycling through Vermi-compost.

There is also a Bio-degradable waste management system in the Botanical garden of the college premises.

Hazardous chemicals and radioactive waste management— There is a Bio-safety and Ethical Committee in the institution to look after the disposal of hazardous chemicals waste management.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college organizes college week programme that incorporates

different cultural and literary events along with sports such as the cultural rally competition among departments that reflect the ethnic diversity of the region. The cultural rally reflects the ethnic variations within the state of Assam and the North East at large. Moreover, a book fair is organized and a wall magazine competition is held every year as a part of the Saraswati Puja Celebration where students from all communities take part. It reflects the unity in diversity in the institution's educational set up. A Bilingual Online Magazine was unofficially launched by Women's Cell on Rabha Divas, 20.6.2020 as a testimony to the creative potential of the members and student community during the lockdown period and to highlight the cultural diversity of the state. Every year Silpi Divas is celebrated on 17th January to commemorate the birth anniversary of cultural doyen of Assam Jyoti Prasad Agarwala who contributed immensely to the field of Music, Drama, and Film. Moreover, the Sattriya Department in the college fosters the cultural teachings of Vaisnavite Saint Mahapurush Srimanta Sankardeva and bears testimony to the communal harmony spread by the greatest cultural icon of Assam.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Observation of constitution day: National Constitution Day was celebrated by the Department of Political Science, Nowgong College on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HoD, Political Science. In his speech, he highlighted the significance of the day. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution, accompanied by the students. The celebration came to an end with vote of thanks offered by Debasish Nath .

A pro-active NSS team regularly organizes no crackers campaign,

no synthetic colours campaign before festivals like Diwali and Holi to inculcate civic values amongst the student community and the citizens of the town at large. Moreover, a mass blood donation camp was organized on 17th March 2021 where 120 students registered themselves to be active donors. NSS team conducted a socio-economic and health survey from 20 June to 20 July 2021 which showed that 22% of the population in Nagaon district were unaware of Covid care centres. On 4th Dec 2021 an awareness programme against Omicron was organized by NSS. Moreover, various events like webinar, workshop etc. were organized in societal needs.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events

and festivals

Observation of Gandhi Jayanti on 2nd October, Republic Day on 26th January, Independence Day on 15th August, and International Women's Day on 8th March, International Yoga Day 21st June are a regular part of the college activities. This year due to the pandemic situation the Independence Day and Republic Day were celebrated within Covid protocols. Principal Dr. Sarat Borkataki hoisted the flag on 15th August and unfurled the same on 26th January in presence of the students and staff. The NCC and NSS groups performed a combined parade in the college premises. The programme was hosted by IQAC coordinator Dr. Bhuban Ch. Chutia. National Constitution Day was celebrated by the Department of Political Science, Nowgong College on 26th of November, 2021 which was attended by students from different departments. The programme was coordinated by Dr. Sangita Bora, (Assistant Professor, Department of Political Science) and all the faculty members of the department were present in the celebration. The key note speaker of the day was Dr. Ranjit Kumar Mazindar, HoD, Political Science. In his speech, he highlighted the significance of the day. Debashis Nath (Assistant Professor, Department of Political Science) read the preamble of Indian constitution, accompanied by students. The celebration came to an end with vote of thanks offered by Debashis Nath.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. The pandemic situation prevailed during the period of assessment from 1st July, 2020 to 30th June, 2021. To cope with the situation Nowgong College arranged various programmes in academics as well as to support societal needs. Among these awareness programmes in the campus, adopted villages and rural areas by the group of students are notable. A data oriented research was done through

online mode to know the current scenario existing in the rural areas, in the context of awareness on vaccination, employment issues, response to health benefits of Govt. initiatives, use of mask & sanitizer. Discussions through workshops, webinars were done for India's vaccination drive, plants as immunity booster, psychosocial counselling, caring of mental health etc. Moreover, college has taken initiatives such as face mask & sanitizer distribution among security personnel & villagers, making awareness videos, poster-making, distribution of essential materials to needy persons.

2. The process of admission was initiated through college website. E-admission system was made to conduct the process of admissions in UG & PG programmes in Covid-19 situations. A group of teachers and office-staff were engaged to provide counselling and admission guidance through online mode. Merit-based student admission process through online mode covering all sections of the society following Govt. reservation rules.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

On the academic field, the institution ensures timely completion of academic calendar through adopting both online and offline mode of teaching and examination for both undergraduate and postgraduate level and declaration of results during the pandemic to ensure that the student community does not suffer the loss of an academic session.

- Establishment of Indigenous Language Laboratory of the college is another distinctive programme of the institution, which is meant for preservation, promotion and development of indigenous languages like Dimasa, Mishing, Bodo etc..

- For Skill Enhancement, the college has made Non-CGPA Certificate Courses available for the benefit of the students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To begin PG level teaching in the remaining non-PG departments of the institute.

1. Opening of Bsc B Ed Integrated course.
2. Opening of Ph D programmes in various departments.
3. Opening NCC as an elective course at UG level.
4. Opening of more Skill oriented and other Courses.
5. Enrollment of more students and mentors in SWAYAM chapters.
6. Upgradation of old and heritage classrooms to smart classrooms.
7. Digitalization of old and heritage books linked up with Asom Sahitya Sabha.
8. Initiation of Trust for quality research.
9. To organize more international seminars, conferences, workshops, FDP etc.
10. To open more PG departments and move towards being a full fledged university.
11. To produce more quality research publications from staff and research scholars.
12. To create collaborations with reputed organizations.
13. To encourage faculty members to undertake more research projects.